



NOTICE/AGENDA

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COUNCIL MEETING NOTICE/AGENDA

POSTED AT: www.scdd.ca.gov

DATE: September 18, 2018

TIME: 10:00 AM – 5:00 PM

MEETING LOCATION:

Crowne Plaza Sacramento Northeast
5321 Date Avenue
Sacramento, CA 95841

COUNCIL CHAIR:

Sandra Smith

Item 1. CALL TO ORDER

Item 2. ESTABLISH QUORUM

Item 3. WELCOME AND INTRODUCTIONS

Item 4. PUBLIC COMMENTS

This item is for members of the public only to provide comments and/or present information to the Council on matters not on the agenda. Each person will be afforded up to three minutes to speak. Written requests if any, will be read aloud

Item 5. APPROVAL OF JULY 2018 MINUTES 

Page 5

Item 6. CHAIR REPORT

**Item 7. EXECUTIVE DIRECTOR REPORT
STAFF REPORTS**

Page 17

- A. Deputy Director of Administration Report
 - B. Deputy Director of Policy Report
 - C. Deputy Director Regional Office Operations Report
 - D. CRA/VAS Update Report
 - E. Developmental Center Closure Update
 - F. QA Project Update Report
-

Item 8. CHAIR AND VICE CHAIR ELECTIONS 

Page 45

Item 9. CLOSED SESSION – PENDING LITIGATION 

Pursuant to Government Code Sections 11126 (e)(1) and 11126 (e)(2)(A), the Council will have a closed session to consider pending litigation.

Presented by: Lisa Plank, Attorney General's Office; Sandra Smith

Item 10. RECONVENE OPEN SESSION

Pursuant to Government Code Section 11126.3 (f), there will be an announcement of any action(s) taken during closed session.

Presented by: Lisa Plank, Attorney General's Office; Sandra Smith

Item 11. CLOSED SESSION – PERSONNEL 

Pursuant to Government Code 11126 (a)(1), the Council will have a closed session to consider the evaluation of performance of a public employee

Presented by: Sandra Smith

Item 12 RECONVENE OPEN SESSION

Pursuant to Government Code Section 11126.3 (f), there will be an announcement of any action(s) taken during closed session.

Presented by: Sandra Smith

Item 13. EFC AND LPPC RECOMMENDED POLICY PRIORITIES FOR 2019-2020 ~~VOTE~~

Presented by: Janelle Lewis and Wesley Witherspoon

Item 14. VOTE TO APPROVE ADDITIONAL FUNDING RECEIVED FOR FY 2017-18 ~~VOTE~~ Page 57

Item 15. CYCLE 40 DELIVERABLE: STRATEGIC HOUSING FRAMEWORK AND HOUSING PANEL ~~VOTE~~ Page 69

Item 16. STATEWIDE SELF-ADVOCACY NETWORK

Item 17. COMMITTEE REPORTS Page 73

- A. Executive Committee
- B. Legislative & Public Policy Committee
- C. Membership Committee
- D. Employment First Committee
- E. Self-Advocates Advisory Committee

Item 18. NEXT MEETING DATE & ADJOURNMENT

Accessibility:

Pursuant to Government Code Sections 11123.1 and 11125(f), individuals with disabilities who require accessible alternative formats of the agenda and related meeting materials and/or auxiliary aids/services to participate in this meeting should contact (916) 263-7919. Requests must be received by 5 business days prior to the meeting.

Materials:

Meeting documents and presentations for an agenda item must be submitted to SCDD no later than 2 business days prior to the meeting.

ⁱ A call-in phone line will be available so that members of the public can call in and listen to this meeting, provided there are no unforeseen technical difficulties or other limitations. The meeting will not be cancelled if the call-in phone line is not available. If you wish to participate or to have a guaranteed opportunity to observe and participate, please plan to attend at a physical location

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APPROVAL OF JULY 2018 MINUTES



DRAFT

**Council Meeting Minutes
July 31, 2018**

Members Present

Andrea Vergne (FA)
Barbara Boyd
Catherine Blakemore
Charles Nutt (SA)
David Pegos (FA)
Eric Gelber
Francis Lau (FA)
Jacqueline Nguyen (FA)
Janelle Lewis (FA)
Joseph Rodrigues
Julie Austin (FA)
Kimberly Risser (SA)
Kris Kent
Maria Marquez (SA)
Matthew Lagrand (SA)
Olivia Raynor
Pete Sanchez (FA)
Peter Harsch
Robert Taylor (SA)
Robin Hansen
Sandra Aldana (SA)
Sandra Smith (FA)
Sarah Eberhardt-Rios
Stephen Bell (FA)
Wesley Witherspoon (SA)

Members Absent

Alfredo Rubalcava (FA)
Diane Ambrose (FA)
Jeana Eriksen (SA)
Kilolo Brodie (FA)
Larry Yin

Others Attending

Aaron Carruthers
Connie Lapin
(ASLA/DVU)
Chris Arroyo
Cindy Smith
Daniel Fouste
Danielle Trachtenberg
(Lending Works, Inc.)
David Grady
Dena Hernandez
Doug Sale
Holly Bins
Jana Chapman-Plon
John Marble (Autism
Advantage)
Karen Mulvany
Kevin Sabo
Lindsey Dysa (Futures
Explored)
Lisa Hooks
Lori Boettner (Lending
Works, Inc.)

Others Attending (cont.)

Kevin Lee
Kevin Sabo
Kim Rothschild
Mary Ellen Stives
Michael McNulty
Natalie Bocanegra
Nathan Semino
Nicole Patterson (DDS)
Pam Scarano (CVS)
Ranga Jayaraman
(Neurodiversity Pathways)
Riana Hardin
Ruby Villanueva
Sara Murphy (TransCen
Inc.)
Sarah May
Sarah Wasiak
Scarlett VanThenen
Sheli Wright
Sheraden Nicholau
Sonya Bingaman
Steve Ruder (EDD)
Sydney Jackson (ARCA)
Tamica Foots-Rachal
Vi Ibarra (Dev.Dis.Council
Contra Costa County)
Vicki Smith
Yolanda Cruz

1. **CALL TO ORDER**

Interim Chair Sandra Smith (FA) called the meeting to order at 10:07 AM.

2. **ESTABLISH QUORUM**

3. **WELCOME AND INTRODUCTIONS**

Councilmembers and others in attendance introduced themselves.

4. **PUBLIC COMMENT**

Public member John Marble from San Francisco introduced himself and informed the Council that Autism Advantage has changed its name to Neurodiversity Pathways. A new logo has been designed by a student with autism.

SCDD Sacramento Regional Office Manager announced that the Supported Life Conference will be held on October 4th – 5th at the Crowne Plaza Hotel in Sacramento.

5. **CONSENT CALENDAR**

The Conflict of Interest Waiver requests were removed from the consent calendar due to questions raised regarding the requests submitted from Far Northern Regional Center. In addition, the approval of increased funding for the 2017-18 budget was also removed from the consent calendar. Both items were discussed after the consent calendar.

The remaining items on the consent calendar were reviewed, a correction to the minutes was given for Action 10, listed on page 8, section 13.

- Replace “Exceptional Family Center” with “UCEDD MIND Institute”.

Action 1

It was first/seconded (Aldana [SA]/Bell [FA]) and carried to approve the consent calendar with corrections to the May 2018 minutes and with two of the following items removed: Item B. Conflict of Interest Waiver requests and Item E. Approval of Increased Funding for the 2017-18 Budget. (See page 9 for the voting record of members present.)

6. **CONFLICT OF INTEREST WAIVER REQUESTS**

Far Northern Regional Center (FNRC)

Legend:

SA = Self-Advocate

FA = Family Advocate

A. Board Member William Battles

Mr. William Battles is a board member of the FNRC as a consumer representative of People First. He is a regional center consumer who works 20 – 29 hours per week as a peer instructor for We Care A Lot, a regional center provider of employment services. Mr. Battles' employment is part of his employment services received through the regional center. Therefore, his conflict resolution plan must follow the rules of W&I Section 4622(k).

B. Board Member Adam Beals

Mr. Adam Beals serves as the consumer representative on the governing board of the FNRC. He works approximately 12 hours per week in the mail center for the Siskiyou County Opportunity Center (SCOC), a regional center provider of employment services. Mr. Beals' employment is part of his employment services received through the regional center. Therefore, his conflict resolution plan must follow the rules of W&I Section 4622(k).

C. Board Member Roger Hatton

Mr. Roger Hatton serves on the governing board of the FNRC as a consumer representative. He works approximately 30 hours per week for CPE Food Pantry driving a delivery vehicle. Mr. Hatton's employment is part of his employment services received through the regional center. Therefore, his conflict resolution plan must follow the rules of W&I Section 4622(k).

D. Board Member Susan Hess

Ms. Susan Hess serves on the governing board of the FNRC as a consumer representative. Ms. Hess works approximately 4 hours per week at Little Red Hen, a regional center provider. Her husband also works about 4 hours per week at little Red Hen. Ms. Hess' employment is part of her employment services received through the regional center. Therefore, her conflict resolution plan must follow the rules of W&I Section 4622 (k).

E. Board Member Colleen Ryberg

Ms. Colleen Ryberg serves on the governing board of the FNRC. Her daughter-in-law is a provider of occupational therapy services to regional center consumers. Her daughter-in-law does not live with Ms. Ryberg, and Ms. Ryberg does not receive any financial benefit from her daughter-in-law's employment. The proposed plan mitigates the opportunity for a resulting conflict of interest.

F. Board Member Suzette Serrano

Ms. Suzette Serrano serves on the governing board of the FNRC. She works part-time for We Care A Lot Foundation and ARC of Butte County, both regional center employment providers. Ms. Serrano is a FNRC consumer, and her employment with these organizations is part of the employment services she receives through FNRC. Therefore, her conflict resolution plan must follow the rules of W&I Section 4622 (k).

Inland Regional Center (IRC)

A. Board Member Sheela Stark

Ms. Sheela Stark is a member of the IRC board. Ms. Stark's adult sister works for In-Roads Creative Home Programs, Inc. (In-Roads), an IRC vendor. Her sister is the preferred provider for their brother who is a regional center client and provides services only to their brother. Staff recommended Ms. Stark's waiver request be approved provided the IRC board president and members will be responsible for ensuring that the plan and its safeguards are applied and monitored.

Action 2

It was first/seconded (Lewis [FA]/Nutt [SA]) and carried to adopt staff's recommendation to approve the waiver requests and mitigation plans for (Battles, Beals, Hatton, Hess, Ryberg, Serrano, and Stark). (See page 9 for the voting record of members present.)

Action 3

It was first/seconded (Blakemore/Nutt [SA]) and carried for staff to work with DDS to clarify the process to identify what does and does not have to come to the Council. (See page 9 for the voting record of members present.)

7. **APPROVAL OF INCREASED FUNDING FOR THE 2017-18 BUDGET**

Executive Director Aaron Carruthers presented an updated budget for FY 17-18 based on the additional funds received from the Federal government. In addition, since the 2017-18 budget was approved in May, spending has gone down in several areas. Originally the Council planned for a deficit budget that would draw on the prior year unexpended savings. The additional Federal funds have resulted in a budget surplus of approximately \$299,000. The updated budget reflects the surplus and has allocated funds accordingly.

Action 4

It was first/seconded (Sanchez [FA]/Risser [SA]) to approve the increased funding for the 2017-18 budget. **MOTION FAILED** (See page 9 for the voting record of members present.)

Staff was recommended to rework the budget and present it to the Executive Committee for review and approval before bringing it back to the Council in September.

8. **CHAIR REPORT**

Interim Council Chair Sandra Smith reported her activities since the May meeting. Her report included details of Chair Smith's trip to the NACDD Conference in D.C.; the Fundamentals training; and her plans for adding vice chairs to each of the committees as appropriate. Chair Smith also expressed concern for the individuals affected by the fires, and offered support.

9. **EXECUTIVE DIRECTOR AND STAFF REPORTS**

Executive Director Aaron Carruthers provided a written report to members that provided an overview on several activities that have taken place since the May Council meeting. His report included the number of people served in May and June; recent policy work; update on Self-Determination, statewide and national activities; collaborations and more.

Staff reports were made available in the packet.

10. **CYCLE 41 GRANT PROPOSAL FUNDING APPROVAL: SAN BERNARDINO AND ORANGE COUNTY PROPOSALS**

Interim Chair Sandra Smith and Deputy Director Vicki Smith presented on the Cycle 41 Grants, which are regional center focused. They presented

two (2) proposal applications with the highest scores, one for each of the two remaining regions. The proposal applications had to pass an administrative review process before moving on the scoring team and then a final review by the State Plan Committee on July 26, 2018. The proposal applications with the highest scores are listed below.

1) **Regional Office:** Orange County

Organization: Collaborative/Advocate/Navigate (CAN)

Amount: \$20,000

Goal Area: Self-Advocacy

2) **Regional Office:** San Bernardino

Organization: Peppermint Ridge

Amount: \$17,853

Goal Area: Housing

Self-Advocates Advisory Committee (SAAC) Chair Robert Taylor presented the SAAC recommendation to approve the presented grants.

Action 5

It was moved/seconded (Nutt [SA]/ Witherspoon [SA]) and carried to approve State Plan Committee funding recommendations for Grant Cycle 41 for Orange County and San Bernardino regional offices. (See page 9 for the voting record of members present.)

11. **EMPLOYMENT FIRST ANNUAL REPORT APPROVAL**

Committee Chair Wesley Witherspoon and Deputy Director of Policy, Cindy Smith, provided an in-depth overview of the 2017 State of Employment for Californians with Developmental Disabilities. The report captured new data, state and federal changing trends, as well as the 2017 achievements.

SAAC Chair Taylor presented the SAAC recommendation to approve the Employment First Annual Report.

Two corrections were requested:

- Page 142, first paragraph, second line, change the word "pivotal" to "advisory"
- Page 148, Appendix 4, first paragraph, second and fourth lines, change "mental retardation" to "intellectual disability".

Action 6

It was moved/seconded (Nutt [SA]/Lagrand [SA]) and carried to approve the 2017 Employment First Report with corrections. See page 10 for the voting record of members present.)

12. EXECUTIVE DIRECTOR EVALUATION TOOL APPROVAL

Interim Chair Smith presented the proposed Executive Director evaluation tool. The Executive Committee directed the staff to develop a new tool that aligned with the Executive Director's job duty statement and sample evaluation tools received from our technical assistance. The Executive Director evaluation timeline was approved at the May Council meeting. On June 18, 2018, the Executive Committee approved the tool being presented to Council. The evaluation survey will be provided to Councilmembers online and in paper format.

SAAC Chair Taylor presented the SAAC recommendation to approve the Executive Director evaluation tool, timeline and process. He also requested return envelopes be included with the paper format of the evaluation surveys.

Action 7

It was moved/seconded (Blakemore/Bell [FA]) and carried to approve the Executive Director evaluation tool. See page 10 for the voting record of members present.)

13. CLOSED SESSION – LITIGATION

The Council went into closed session.

14. RECONVENE OPEN SESSION

Pursuant to Government Code Section 11126.3 (f), the Council reported that there was no action taken in closed session.

15. DISABILITY SPOTLIGHT – AUTISM

Connie Lapin (FA), Autism Society of Los Angeles; Daniel Fauste (SA), Statewide Self-Advocacy Network; and Councilmembers Robin Hansen and Wesley Witherspoon (SA) provided members with a presentation on Autism. The presentation is the third in a series of Disability Spotlight Panels in an effort to educate the Council on all of the major disabilities in statute. Councilmember Hansen provided the Council with the scientific background of Autism. Councilmember Witherspoon and SSAN member

Fauste addressed the day to day challenges of living with Autism and their work with SCDD. Connie Lapin (FA) shared details of her years of experience in advocacy as a member of the Autism Society of Los Angeles and Disabilities Voices United.

16. **FOCUS TOPIC – EMPLOYMENT**

Councilmember Olivia Raynor, Tarjan Center of UCLA; Pam Scarano, Community Vocational Services; Lindsay Dyba, Futures Explored; Sara Murphy, TransCen Inc.; and SSAN members Robert Levy and Desiree Boykin provided members with a presentation on employment. This panel presentation was the first in a series on focus topics related to the SCDD State Plan goals.

17. **STATEWIDE SELF-ADVOCACY NETWORK REPORT**

Councilmembers were directed to review the Statewide Self-Advocacy Network Report in the Council Packet.

18. **COMMITTEE REPORTS**

Councilmembers were directed to review Committee meeting minutes located in either the Council packet or provided as handouts for the following committees:

- A. Executive Committee
- B. Legislative & Public Policy Committee
- C. State Plan Committee
- D. Employment First Committee
- E. Statewide Self-Determination Advisory Committee
- F. Self-Advocates Advisory Committee

19. **ADJOURNMENT**

The next meeting is on September 18, 2018 at the Crowne Plaza Hotel in Sacramento. The meeting was adjourned at 5:22PM.

Name	Action 1	Action 2	Action 3	Action 4	Action 5
Aldana, Sandra	For	For	For	Abstain	For
Austin, Julie	For	For	For	Oppose	For
Bell, Stephen	For	For	For	For	For
Blakemore, Catherine	For	Oppose	For	Oppose	For
Boyd, Barbara	For	For	For	Abstain	For
Eberhardt-Rios, Sarah	For	For	For	For	For
Gelber, Eric	For	Abstain	For	Abstain	For
Hansen, Robin	DNP	DNP	DNP	DNP	DNP
Harsch, Peter	For	For	For	For	Abstain
Kent, Kris	For	For	For	For	For
Lagrand, Matthew	For	For	For	For	For
Lau, Francis	For	For	For	Abstain	For
Lewis, Janelle	For	For	For	DNP	DNP
Marquez, Maria	For	For	For	Abstain	For
Nguyen, Jacqueline	For	For	For	Abstain	For
Nutt, Charles	For	For	For	For	For
Pegos, David	For	For	For	For	For
Raynor, Olivia	For	For	For	Oppose	For
Risser, Kimberly	For	For	For	For	For
Rodrigues, Joseph	Abstain	For	For	Abstain	For
Sanchez, Pete	For	For	For	For	For
Smith, Sandra	For	For	For	For	For
Taylor, Robert	Oppose	For	For	For	For
Vergne, Andrea	For	For	For	For	For
Witherspoon, Wesley	For	For	For	For	For

DNP = Did Not Participate / Not Present

Legend:
SA = Self-Advocate
FA = Family Advocate

Name	Action 6	Action 7
Aldana, Sandra	For	For
Ambrose, Diane	For	For
Austin, Julie	For	For
Bell, Stephen	For	For
Boyd, Barbara	For	For
Brodie, Kilolo	For	For
Eriksen, Jeana	For	For
Gelber, Eric	For	For
Hansen, Robin	DNP	For
Harsch, Peter	For	For
Lagrand, Matthew	For	For
Lau, Francis	For	For
Lee, Jonathan	For	For
Lewis, Janelle	DNP	DNP
Marquez, Maria	For	For
Nguyen, Jacqueline	For	For
Nutt, Charles	For	For
Pegos, David	For	For
Raynor, Olivia	For	For
Rubalcava, Alfredo	For	For
Sanchez, Pete	For	For
Smith, Sandra	For	For
Souliere, Julie	For	For
Vergne, Andrea	For	For
Witherspoon, Wesley	For	For
Yin, Larry	For	For

DNP = Did Not Participate / Not Present

Legend:
SA = Self-Advocate
FA = Family Advocate

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STAFF REPORTS



Deputy Director of Administration Report

September 18, 2018

The Deputy Director of Administration exercises broad policy-making authority over the SCDD's administrative functions including: personnel, fiscal, contracts, information technology and customer services to fulfill the strategic goals of the SCDD. Below is a summary of activities since the last Council meeting on May 31, 2018.

Policy

- Continued to work with the Administration Committee and staff on the Administrative Policies and Procedures Manual in preparation for the October 3rd Administration Committee meeting.
- Released the Council's Record Retention Policy in preparation for the Headquarters and Sacramento Regional Office relocation to Natomas on August 6th.

Administrative

- Worked with CDSS IT, Telecom, Business Services, SCDD Headquarters and Sacramento Regional Office staff to relocate to Natomas on August 6th.
- Since August 6th, worked with DGS Real Estate Services and the landlord to make minor repairs and adjustments to the office suite.
- Met with Executive Director Carruthers, the budget officer and members Catherine Blakemore and Jackie Nguyen to discuss the layout and presentation of the Council's annual budget and year-to-date monthly expenditure reports.
- Provided the Executive Committee with enhanced monthly and year-to-date expenditure data and a status report on the implementation of the Council's Structural Deficit Recommendations.
- Attended Financial Information System for California (Fi\$Cal) training sessions with SCDD fiscal staff and CDSS purchasing and contract staff to enter SCDD purchase orders, contracts and grants into Fi\$Cal.

- Met with Interim Chair Smith, SCDD legal counsel and Personnel Officer to finalize the specific work tasks and timeline of the 2017/18 Executive Director performance evaluation.
- Continued to work collaboratively with the Executive Director, Deputy Directors of Policy & Planning and Regional Office Operations, and the Personnel Officer to allocate staff and work assignments to the Policy & Planning Branch and the Regional Office Operations Branch.
- Continued supervision of the Quality Assurance and Clients' Rights Advocacy/Volunteer Advocacy Services programs with close collaboration with DDS.
- Attended the QA Advisory Group meeting on September 6th.
- Continued to meet with Department of Social Services information technology managers and staff to provide IT support to Council staff statewide.
- Continued to work with the Deputy Director of Regional Office Operations and UC Davis on the development of a reimbursement contract for the provision of a two-day developmental disabilities awareness training for Community Care Licensing Bureau License Program Analysts statewide in 2018/2019.
- Met with the Budget Officer to receive training on critical SCDD budget functions while the Budget Officer is on extended medical leave.

Personnel

- Worked with the Executive Team and Personnel Officer on the organizational structure of the Policy and Public Affairs Branch and Regional Office Operations Branch and assisted in the recruitment of staff to support the new organizational structure.
- Attended the monthly Regional Managers meetings with the Deputy Director of Regional Office Operations and Regional Managers.
- In coordination with Executive Team, addressed on-going training and personnel needs.
- Continued working with the Personnel Officer and Deputy Director of Regional Office Operations to discuss reclassifying all Office Technicians stationed in the Regional Offices to the Program Technician classification or equivalent classification that would provide them with an upward mobility pathway within the organization.
- Approved SCDD's annual workforce analysis and submitted it to CalHR.



**Report from Deputy Director, Policy
March 21 - May 15, 2018**

- Met with offices in California Legislature and external stakeholders to share approved platform and priorities for 2018.
 - Worked with author's offices for two SCDD sponsored bills – SB 1274 (McGuire) and AB 2171 (Frazier). Negotiated language, and moved bills through Committee process.
 - Directed the submission of letters to offices on Council's positions on bills.
 - Testified in Legislature on behalf of SCDD.
 - Provided significant technical expertise on development of new Assembly Select Committee on Intellectual and Developmental Disabilities. Assisted in providing input into Developmental Disabilities Awareness Month resolution.
- Represented SCDD at Disability Policy Seminar. Met with members of Congress, Legislative staff and other stakeholders.
- Met with policy staff at Disability Rights California to discuss legislative priorities for 2018.
- Attended multiple meetings of the Lanterman Coalition.
- Directed development and editing of bi-weekly email of state-wide events and trainings.
- Prepared for and/or staffed meetings of Legislation and Public Policy Committee and Employment First Committee. Worked to develop annual report on implementation of Employment First Policy.
- Directed development of, and provided input and review of materials for SAAC and SSAN meetings.
- Began directing annual reporting of state plan submission for federal reporting.



REPORT FROM
Vicki L. Smith
DEPUTY DIRECTOR, REGIONAL OFFICE OPERATIONS
TIME PERIOD: July 01, 2018 to August 31, 2018

The Deputy Director of Regional Office Operations (DDROO) provides leadership and supervision to the twelve (12) SCDD regional offices and staff support to the State Plan Committee.

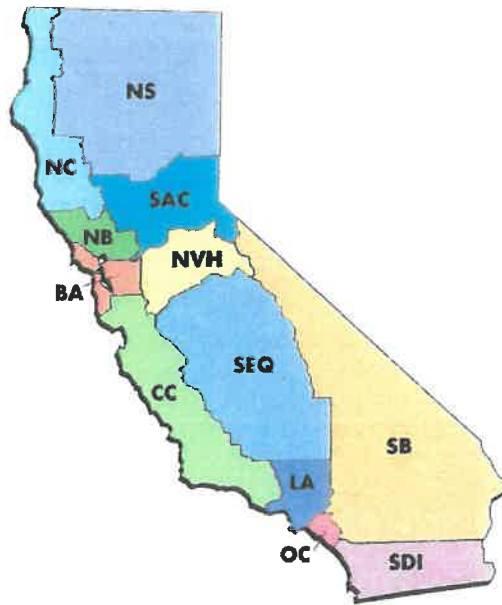
Regional Office Operations:

- The twelve regional SCDD offices: Managers, along with the Regional Advisory Committee (RAC) members finalized their input and compilation of the Portrait of Services Assessment (POSA) for their regions which assesses where the community feels they are in relation to each objective of the SCDD State Plan. It also gathers input on the barriers to full implementation of each objective, asks for what types of activities would be necessary to achieve the objective and for any other information we should know. The information provided through the POSAs is compiled together to give a broad view of the State of California in terms of the State Plan and to prepare for adjustments to the Work Plan for the coming years.
- The twelve regional managers and myself have all completed the Academy Instructor Certification Course (AICC) for Police Officers Standards and Training (POST). We thank the California Highway Patrol (CHP) for sponsoring us through this 40-hour course through their Academy. Certification allows us to provide POST units for trainings provided to law enforcement officers and to cadets. A handful of us also completed the Intermediate Instructor Training Course (IITC), furthering our skills for curriculum development and training/facilitation skills. I also extend my gratitude to Councilmember Bell for helping to secure CHP sponsorship of SCDD personnel.
- In 8/2018, I worked with the Legislative and Public Policy Committee (LPPC) and the Employment First Committee (EFC) to draft a strategic plan for the next two years. Both committees worked very hard to identify what they felt their

Respectfully Submitted: Vicki L. Smith, Deputy Director, Regional Office Operations

communities would want to see as priorities for the next two years. The management staff will use that input, along with the POSAs to develop the SCDD State Plan Work Plan for the next two years. Those drafts will be presented back to each committee their next regularly scheduled meeting. I want to personally thank each committee member (and the staff supporting the committee) for the hard work and dedicated amount of time they took to provide great input on what they would like the SCDD to prioritize for the next couple of years.

- We are currently recruiting and interviewing for the following regional office vacancies: North Valley Hills for an AGPA/Community Program Specialist II (BSG) and; San Diego-Imperial for an Office Technician (BSG/QA).



Highlights of State Plan Activities (full version posted at www.scdd.ca.gov)

REGIONAL OFFICE AND HEADQUARTER ACTIVITIES FOR:

<u>REGIONAL OFFICE (RO)</u>	<u>MANAGER</u>
North Coast (NCRO)	Sheli Wright
North State (NSRO)	Sarah May
Sacramento (SACRO)	Sonya Bingaman
North Bay (NBRO)	Lisa Hooks
Bay Area (BARO)	Sheraden Nicholau
North Valley Hills (NVHRO)	Dena Hernandez
Central Coast (CCRO)	David Grady
Sequoia (SEQRO)	Yolanda Cruz
Los Angeles (LARO)	Christofer Arroyo
Orange County (OCRO)	Scarlett VonThenen
San Bernardino (SBRO)	Tamica Fouts-Rachal
San Diego/Imperial (SDIRO)	MaryEllen Stives

SA=Self-Advocate FA= Family Advocate OTH= Other/Professional ORG = Organizations

Respectfully Submitted: Vicki L. Smith, Deputy Director, Regional Office Operations

GOAL #1.1: The Council will increase knowledge about self-determination and person-centered planning by monitoring, supporting and actively engaging in the implementation of the Self-Determination Program.

- SCDD staff provided information and resources to Self and Family-Advocates on the Self-Determination Program (SDP). Information was directly distributed via mailer to the historically underserved population throughout the North Bay Region. Included in the mailer was the SDP contact at the local regional center, SCDD, and DDS. In addition, the SCDD brochure was included. Information was provided in English (150 SA / 150 FA) and Spanish (75 SA / 125 FA).

GOAL #1.2: The Council will promote self-advocates in leadership roles in statewide networks a) through the strengthening of a statewide self-advocacy organization and by supporting self-advocates; b) within cross-disability leadership coalitions; and c) in training other self-advocates to become leaders.

- SCDD staff provided a training to 37 self- and family-advocates regarding “Alternatives to Conservatorship” to participants in the California State University Long Beach California Promise Program (CaPROMISE), a program that is a partnership of several state departments (such as DOR) and over 18 local educational agencies to provide students receiving special education services with opportunities to obtain employment skills and experience. The training provided by SCDD LA staff focused also on supported decision making. Pre- and post-tests resulted in an increase from 2.08 to 4.64 on a five-point scale, indicating significant learning occurred in the training. Feedback from participants was excellent. (14 SA/ 17 FA/ 6 OTH)

GOAL #2.1: The Council will increase and promote culturally competent strategies and resources that facilitate competitive, integrated employment (CIE) of people with I/DD.

- SCDD staff is a committee member on the Competitive Integrated Employment (CIE) Blue Print Orange County Local Partnership Agreement Meeting, which met via teleconference on July 19, 2018. SCDD Staff provided input and discussion, as appropriate, with respect to the items discussed, which included updates regarding the Google Drive shared resources and upcoming pertinent events; Workforce Development Programs Information Sheets; OCLPA Documents Revisions Review; and all related OCLPA activities and resources. SCDD Orange County staff promoted the upcoming "SSI Benefits & Appeals" training and the "Conexiones Educativas" three-part Spanish-speaking advocacy training event. (24 ORGs)

GOAL #2.2: The Council, in consultation with its federal partners, will increase identification, advocacy and/or sponsorship of legislative, regulatory, policy, procedure and/or practice changes to increase CIE for people with I/DD.

- SCDD staff participated in the Association of Service Providers (ASP) meeting that covers Lake, Mendocino, Humboldt, and Del Norte Counties in Ukiah. NCRO staff provided SCDD North Coast updates, providers discuss agency issues, promote increasing employment opportunities (CIE) for people with I/DD and discuss any legislation affecting their programs. Agencies provide updates on issues regarding new employment rules, CIE, HCBS, emergency disaster response, behavior management, staffing issues, events and other topics of interest to the group. Redwood Coast gave an update on CIE and the Paid Internship Program. Issue addressed was the rate study from DDS, many agencies had not completed it. Employment agencies are having trouble staffing their programs, need a rate increase to keep from having turnover. The group discussed strategies to increase wages and to complete the rate study to increase identification, advocacy and/or sponsorship of legislative, regulatory, policy, procedure and/or practice changes to increase CIE for people with I/DD. The purpose of this group is to share information and keep apprised of barriers or supports needed for vendor service in the region. (1FA / 22 ORGs)

GOAL #3.1: The Council will work with housing entities to increase the development and/or provision of community housing for people with I/DD.

- SCDD participated in the initial Housing Coalition meeting that was held at the Southern CA Housing Collaborative office on July 11, 2018. In attendance were staff from several agencies, a real estate agent, parents of a woman with I/DD, two representatives from the San Diego Regional Center, and the Southern CA Housing Coalition director. The NED vouchers (Section 811) were discussed, as they have been released, but they need to be attached to a unit or development. Creative options were discussed that have been successful in other areas regarding to housing, but there are not many examples. Tenant Rights are going to be addressed at future meetings, as a number of buildings locally are evicting their subsidized housing tenants. The RSVP program that the SDRC has previously offered was discussed, and the "Via de Veda" Housing complex in Poway was reviewed, as they have received and spent over \$1 million dollars over the past 3 years, and still no construction is underway (nor does it appear this will happen anytime soon). Staff and the So Cal Housing Collaborative director have agreed to attend the next City Council meeting where this issue will be discussed to speak to our concerns, as they are withholding 52 Section-8 housing certificates at this time.

Other possible members were suggested to join this coalition, and a doodle poll will go out identifying times for the next meeting to be held in August. It was agreed that monthly meetings should be held for now. (1 SA/ 2 FA/ 9 ORGs)

GOAL #3.2: The Council will identify and decrease barriers to housing for people with I/DD.

- SCDD staff met with RAC Chairperson, Alta Ca. Regional Center Resource Development staff person, and 2 housing planners for El Dorado County to discuss county tax incentives and other means the county can use to increase supply of low income, accessible housing or ADUs. There is a significant shortage of housing for individuals with I/DD in El Dorado County and the planners are interested in collaborating to increase the supply. This group has met frequently to provide information to the planners. (1 SA/ 1 FA/ 3 ORGs)

GOAL #3.3: The Council, in consultation with its federal partners, will increase identification, advocacy and/or sponsorship of legislative, regulatory, policy, procedure and/or practice changes to increase housing for people with I/DD.

- SCDD staff participated in the Behavioral Health Board meeting in Ukiah CA to identify and decrease barriers to housing for people with I/DD. As the Co-chair of the MHSA Behavioral Health housing committee NCRO staff, as part of the CHIP housing committee gave an update on the Accessory Dwelling Unit (ADU) Forum held in Ukiah in June with over 47 people in attendance. There was a lot of interest in ADU's being built, the cost and regulations and pro and cons. The County is developing new ADU regulations to meet the new state requirement for ADU's. NCRO staff gave a report on the Accessory Housing Dwelling Unit new regulations. There were 47 in attendance at the forum. NCRO provided an update on the Willow Terrace Housing project, project on Main St being developed, a new migrant housing project and a new subdivision project. (4 SA/ 8 FA/ 12 ORGs)

GOAL #4.1: The Council and its federal partners will increase knowledge and awareness for people with I/DD and their families about the availability of and access to health and public safety-related services and supports.

- SCDD staff began an eight-week course on health and wellness. The curriculum being used is "Partnerships in Wellness" from the Institute on Community Integration- University of Minnesota. The focus of the curriculum utilizes a wellness wheel divided into four sections and the four areas are: food and drink, social support, feelings and physical activity. During each session every participant is

responsible for signing themselves in, bringing their notebook and participating in the discussion and activities, which everyone does willingly. During the first two sessions the group has been actively involved in the discussion on what wellness is and what it means to them; identifying what social supports are; who is in their circle of support and how having a support network can impact one's health. During each session a healthy snack and infused water is offered and when possible, the recipe used will be shared as well as a demonstration of the snack was made. Due to the fact several groups came from local agencies, each group was asked if their organization would be willing to bring a snack to one of the upcoming trainings. To date two of the three programs agreed to bring a snack. Suggestions of how the activity of bringing a healthy snack for the group could turn into numerous teaching and empowerment opportunities were shared with the staff. The group has had very positive feedback regarding the class and reported they feel they are making changes in their lives. Some of the changes shared were drinking more water, exercising more, saying positive things about themselves and losing weight. Based on the discussion of positive changes the group wanted an optional weigh-in prior to the class each week. (16 SA / 4 ORGs)

GOAL #4.2: The Council, its federal partners, and self-advocates will increase information and training to law enforcement, court personnel, health care providers, and/or other care professionals about disability-related health and safety issues.

- SCDD participated in CalOptima's Community-Based Organization (CBO) Stakeholder Meeting in Garden Grove, focusing on the California Children's Services (CCS) transition to Whole-Child Model (WCM). Discussion points and comments staff provided during the meeting: California Children's Services (CCS) to Whole-Child Model (WCM) Transition - Ensure there is an adequate number of specialists for members to avoid a delay in care; Provide assurance to members that CCS services will not be diminished when delivered through WCM; Clearly define who is eligible to receive CCS services through CalOptima WCM. Regarding Continuity of Care, clearly identifying the policies and process for members to see an out-of-network specialist, Clearly outline process for providers to become contracted or obtain a letter of agreement to see an existing member, and Provide members and their parents/guardians with a list of specialists approved for CCS services under the new WCM. Regarding Age-Out, Assign the member a case manager for more support, care and continuity before member begins the age-out process, and Find out if a current PCP and specialists can continue to see member after he/she ages-out of CCS, as some members may not want to change providers. Other discussion amongst the stakeholders included Member Communication and use of different color paper for WCM related communications to help identify it's

not just another notice, provide a timeline/checklist that clearly identifies next steps, and develop a WCM transition information tool that providers can post or share with patients. (100 ORGs)

GOAL #4.3: The Council, in consultation with its federal partners, will increase identification, advocacy and/or sponsorship of legislative, regulatory, policy, procedure and/or practice changes to increase accessibility to health care and public safety services for people with I/DD and their families.

- SCDD supported and helped roll out the first Forensics Roundtable for Alameda County Juvenile Justice. BARO provided an overview on the I/DD services system, and then proceeded to contribute to the discussions where members of the Roundtable provided an overview of their roles, and what systemic barriers or knowledge gaps they or their sub-systems have uncovered. This first Roundtable is in preparation to identify key barriers and gaps and to work to rectify or mitigate these within the Alameda County Juvenile Justice system. Future plans include developing an adult system focused Roundtable once this one has made headway. Key partners included The D.A.'s office, the P.D.'s Victim and Witness Protection Program, San Leandro Police, Alameda County Probation, the BARO and RAC, CDSS, CIWP, Crisis Prevention and Response Services, I/DD mental health providers, Alameda Co Public Health Department, RCEB, Alameda County Office of Ed and Alameda County DD Council. (2 FA/ 11 ORGs)

GOAL #5.1: The Council and its federal partners will increase knowledge and awareness of developmental milestones and intervention services for families of young children and professionals.

- SCDD participated in a "Back to School" community fair sponsored by Fiesta Educativa, which lasted three hours and had the participation of 25 local agencies and 124 participants and attendees. LARO staff conducted outreach with self-advocates, family advocates- primarily monolingual Spanish speakers, and local collaborators. More than 35 Spanish-speaking stakeholders reported this being the first-time hearing of the State Council and so the outreach was appreciated. Technical assistance was conducted with stakeholders, and plain language material and other topic-specific publications were provided to supplement assistance provided (Publications provided are reported under respective activity sections). Collaborative opportunities for training were discussed with local partners (specifically with ABGH, LACDMH, and Center for Health Care Rights), and community training/outreach needs were explored. Several stakeholders were added to our mailing list, including monolingual Spanish speakers. Future trainings

with parent groups of 20+ attendees or more, and other stakeholders are expected to be scheduled in the future due to networking and outreach achieved during this event. (14 SA/ 45 FA/ 65 ORGs)

GOAL #5.2: The Council, in consultation with its federal partners and other stakeholders, will increase awareness and knowledge for families and self-advocates about the availability of and access to services which support inclusive education.

- SCDD provided training to Spanish Speaking Families United, a parent group that requested a training series on a variety of topics from VMRC, SCDD, Family Resource Network (FRN) and DRC/OCRA. This was the 2nd in the series on Special Education Rights and Responsibilities as well as the complaint process. SCDD NVH provided the signage, flyers, and a resource table and assisted with the presentation/training. VMRC provided the Spanish translator for this event. It was held at the Tracy Public Library on July 26. (2 SA/ 16 FA/ 3 ORGs)

GOAL #5.3: The Council, in consultation with its federal partners and in collaboration with educators and stakeholders, will increase information and technical assistance to prepare and empower students, families and professionals in developing individualized transition plans that lead to employment, post-secondary education &/or independent living options & opportunities.

- SCDD staff participated in the first planning meeting for Golden Village Family Conference to be held on October 13, 2018. This conference is designed for families of Asian descent. It will be conducted in several different languages. 2 years ago, the state council granted \$20,000 to Help Hands to provide 3 conferences designed for Asian families of the regional center. Because all 3 of those conferences were a huge success and the committee saw the need in this area, we have decided to continue having a yearly conference to provide education, trainings, and supports. (6 FA/ 6 ORGs)

GOAL #5.4: The Council, in consultation with its federal partners, will increase identification, advocacy and/or sponsorship of legislative, regulatory, policy, procedure and/or practice changes to increase access to quality education services throughout the lifespan for people with I/DD.

- None Reported

GOAL #6.1: The Council, in collaboration with our federal DD partners, will reduce service access barriers and decrease the disparity in available information, which describes services and supports that may be purchased throughout California's Regional Center system, by translating and providing that information in Spanish and tracking statewide POS disparity data for Spanish-speaking self-advocates and families.

- SCDD met face-to-face with Spanish-Speaking Parent leaders at UCEDD Davis MIND to present a draft of the formatting/style of the plain-language descriptions. With input, we can now move forward to expand out the descriptions to all service codes, alter the formatting based on the input and present a final draft to the focus groups prior to going to translation.

GOAL #6.2: The Council will increase the knowledge and skills of people with I/DD to move from institutional to community settings and to increase their ability to self-advocate.

- SCDD staff, along with community partner HOPE Collaborative, co-facilitated a self-advocacy training presentation at Canyon Springs State Developmental Center in Cathedral City within Riverside County. The presentation was designed to inform and train self-advocates about the importance of personal and internet safety, not sharing private or personal information online, social media precautions, cellphone usage and online gaming safety awareness. Nearly every self-advocate at the training presentation either had a cellphone, was on social media and/or participated in online gaming. The presentation was quite interactive and the self-advocates shared with the group some of their experiences where they were either taken advantage of, threatened, cyberbullied or asked for personal/private information or inappropriate images. The presentation was developed to increase knowledge and awareness for people with I/DD and their families about the availability of and access to health and public safety-related services and supports. The presentation concluded with safety tips and advice on how to use social media, the internet, cellphones and online gaming sites in a safe and responsible manner. (13 SA/ 5 OTH)

GOAL #6.3: The Council will increase outreach, training, and technical assistance to improve the quality of and access to services, including (but not limited to) Regional Centers, education, transportation, public benefits, child care, and recreation for people with I/DD and their families.

- SCDD met with the Siskiyou County Opportunity Center (SCOC) Community Endeavors Program with the purpose of outreach and educating staff on what

SCDD's role is in the north state in addition to reviewing the program for NSRO education for our portrait of services report for the north state. Staff provided education on SCDD and reviewed the importance of the Home and Community Based Services Final Rule and made arrangements to do more training in the future. Handouts included the SCDD Brochure and the DDS HCBS Final Rule Sheet. Additionally, staff verbally provided information on self-advocacy and asked how the transition was going with embracing the HCBS Final Rule requirements. This program does not have a self-advocacy group, but they do have a client council with regularly scheduled meetings. They also host the Siskiyou County Community Food Bank that offers free fresh produce to the public. NSRO staff met with 28 people total, 5 professionals and 23 self-advocates.

GOAL #6.4: The Council, in consultation with its federal partners, will increase identification, advocacy and/or sponsorship of legislative, regulatory, policy, procedure and/or practice changes to increase access to quality community-based services for people with I/DD and their families.

- SCDD LARO manager provided information to 36 executive directors and staff of state councils from across the United States and territories pertaining to service disparities in the provision of services to individuals with developmental disabilities and their families and strategies that can be used to mitigate such disparities on 7/9/18 at the NACDD 2018 Annual Conference ITACC Institute. SCDD LA staff was one of a four-member panel and presented strategies and information that can be utilized to reduce disparities in the various areas of attendees. While pre- and post-tests were not administered, attendees' feedback after the presentation was positive and indicated the information was well communicated. SCDD LA staff were invited to present on this topic by NACDD staff. (36 OTH)

Clients' Rights Advocate / Volunteer Advocacy Services

SCDD AT WORK INSIDE THE DEVELOPMENTAL CENTERS

SCDD provides comprehensive clients' rights advocacy services (CRA) and volunteer advocacy services (VAS) for persons with I/DD who are residents of state developmental centers and the state operated community facility through an interagency agreement with DDS.

Project Staff

Sonoma DC

Tobias Weare, CRA
Ross Long, VAS
Michele Sloane, Office Tech

Porterville DC

Connie Wilson, Office Tech
Judi Muirhead, VAS
CRA Vacancy

Fairview DC

Laurie St. Pierre, CRA
Tanzim Arastu, VAS

Canyon Springs CF

Robbin Puccio, CRA
Julie Hillstead, VAS

CRA/VAS Project Manager

Holly R. Bins



Census as of August 15, 2018

Sonoma DC 54

Porterville DC 253

Fairview DC 104

Canyon Springs CF 49

Total 460

Total DC population on
Sept 28, 1994: 5,713

Project Activity for July and August 2018

Sonoma Developmental Center

SDC placed 12 people into the community this reporting period. VAS and CRA attended:

3 IPPs and 53 transition meetings
20 community placement meetings
1 HRC/BMC meetings,
3 court appearances

2 Regional Project meeting,

CRA provided 1 SDC employee training.

CRA serves all clients in the STAR unit.

Porterville Developmental Center

VAS volunteer advocates and Coordinator attended 5 transition and 18 IPPs. Acting CRA conducted:

18 denial of rights reviews,
6 escort reviews,
6 human rights/behavior review meetings,
3 restricted access reviews,
2 postural restraint reviews,
3 self advocacy meetings,
6 PDC employee trainings.

CRA conducted additional denial of rights training for PDC professional groups.

Fairview Developmental Center

CRA attended following meetings:

13 transition
9 IPPs or special team
3 denial of rights
conducted 6 employee rights trainings;
3 acute crisis;
3 human rights/behavior support, conducted 1 self advocacy training
2 FDC professional group meetings.

CRA serves all clients in the STAR unit.

VAS Coordinator and advocates attended following meetings: 1 IPP, 13 transition, 1 denial of rights, and 40 meetings in the community.

Canyon Springs Community Facility

VAS Coordinator and volunteers attended attended:

54 IPP/special team meetings;
14 transition meetings;
3 self advocacy meeting,
2 Human rights,
2 court appearances with clients,
4 CS employee trainings,
local employment Expo,
CRA reviewed 3 denial of rights; 2 human rights/behavioral meetings, 5 highly restricted reviews,
12 IPPs, 3 transition mtgs, attended 2 human rights, facilitated 8 self-advocacy meetings, processed 1 writ of habeas corpus, attended 8 Emerging Risk Notification; 6 clients in court communication



Clients' Rights Advocate and Volunteer Advocacy Services

Developmental Center Closure Update September 18, 2018

Community Transition Numbers 2018

2018	Jan	Feb	Mar	Apr	May	June	July	Aug	TOTAL number of transitions to community for year	Aug 15 2018 census
Canyon Springs*	0	1	0	0	1	0	0	1	2	49
Fairview	3	3	5	2	8	6	2	5	34	104
Porterville*	4	3	6	5	2	10	1	1	32	253
Sonoma	15	14	13	18	13	21	18	12	124	54

**Canyon Springs Community Facility and Porterville Developmental Center Secure Treatment Area are not scheduled for closure. The Porterville Developmental Center General Treatment Area is scheduled to close in 2021. Sonoma DC is scheduled to close by December 31, 2018. Fairview Developmental Center is scheduled to close by 2021.*

Developmental Center Closures – Past and Present

Facility
Sonoma Developmental Center
located in Eldridge

Projected Closure Date and Land Use
December 31, 2018

Fairview Developmental Center
located in Costa Mesa

December 2021 (unofficially Oct 2019)

Porterville Developmental Center
located in Porterville

December 2021 (General Treatment Area only)

Canyon Springs Community Facility
located in Cathedral City

No proposed closure date

Lanternman Developmental Center
Agnews Developmental Center
Sierra Vista Community Facility
Camarillo Developmental Center

Closed 2014 (Site is now part of Cal Poly, Pomona)
Closed 2009 (Sold to corporations and City of San Jose)
Closed 2009
Closed 1997 (Site is now Cal State Univ, Channel Islands)

Stockton Developmental Center

Closed 1996 (Site is now part of Cal State, Stanislaus)

***California Department of Public Health (CDPH) and
Centers for Medicare & Medicaid Services (CMS)***

Canyon Springs	CDPH surveyed CS in August 2018. No conditions of participation out pending final findings.
Fairview	CMS settlement agreement extended to December 31 2018
Porterville	CMS settlement agreement extended to December 31 2018
Sonoma	CMS notified DDS of cancellation of settlement agreement with SDC on 05/13/2016. ICF units were decertified by CMS as of 07/01/2016.

Porterville and Fairview Certified Unit Population Projections

The projections below establish the maximum permissible client census eligible for federal funding in the PDC and FDC certified units as of the first calendar day of the listed month. Federal Financial Participation is only permissible for clients on the Client List as of June 27, 2016. No Federal Financial Participation can be sought for the number of clients that exceed the projections below, even if the clients that exceed the census limits below are on the Client List as of June 27, 2016.

Monthly Census Maximum Per CMS Agreement	Porterville DC – General Treatment Area ICF	Actual ICF Census	Fairview DC ICF	Actual ICF Census
July 2016	105	104	136	128
July 2017	82	80	106	91
July 2018	61	57	57	56
July 2019	39		5	
October 2019			0	
July 2020	18			
July 2021	0			

SCDD Clients' Rights Advocate (CRA) current observations inside the DC/CF

Canyon Springs	Three individuals lost their community placements due to provider concerns. CRA advocated for continued movement to the community with long-term community placement plans in place prior to transition.
Fairview	An ICF unit consolidated with another unit in August. Inconsistency in implementation in client programs noted as unfamiliar staff float on other units.
Porterville	Placement from general treatment area is steady. Increased anxiety noted for individuals who will be transitioning. Denial of rights on the rise. An observation residential area created privacy concerns. Acting CRA monitoring. Recruitment is underway to fill the CRA position.
Sonoma	Community transition is at a rapid pace. CRA is advocating forestalling unit closure to prevent clients from moving repeatedly before final move to community. Some ICF units have single digit populations. Skilled nursing program consolidated units soon due to faster than anticipated transition of individuals. Lack of familiar staff proves difficult to deliver meaningful IPP information to community vendors.

SCDD Volunteer Advocacy Services (VAS) community transition current trends

The VAS Project serves approximately 25% of the individuals residing in the DC/CFs. A volunteer advocate or the VAS Project Coordinator provides direct advocacy services for twelve months post placement.

Canyon Springs	VAS serves 43 individuals at CS. Volunteers are experiencing difficulty with CS scheduling for visits with their clients. VAS Coordinator is working with administration on availability and access. VAS Coordinator working with CS social worker on obtaining CA identifications prior to transition. Monitoring continues. VAS Coordinator collaborated with VMRC and Regional Project after witnessing a recently transitioned individual in supported living without adequate housing or food/water. Providers responded, and services provided. Monitoring continues. Advocates assist providers Recruitment activities increased as more clients request VAS assistance.
Fairview	VAS Coordinator and advocates attended eighty-one meetings with clients for transition activity. Lack of volunteer advocate notification of incidents involving community-based individuals continues.
Porterville	Transition activity is steady out of general treatment area. Advocates attended five transition meetings in the community. Two VAS consumers from general treatment area transitioned to the community. As the general treatment area consolidates, veteran staff are moving to secure treatment side. Thus, general treatment services are impacted.
Sonoma	Advocates attended 53 transition meetings this period both at DC and in the community. Thirty consumers transitioned this reporting period. With more SDC staff separating, for many clients VAS advocates retain longest historical knowledge of the client. A lack of day programming noted for individuals in their target communities. Wait time to received services varies from one month up to six months. In some regional center areas, medical and dental services are not readily available. VAS is working with SDC to obtain services in on-site clinic at SDC.

Quality Assessment

A PROJECT OF THE STATE COUNCIL ON DEVELOPMENTAL DISABILITIES

www.scdd.ca.gov/qap



In-Person Survey (IPS) Cycle Complete

With the IPS cycle complete, a total of 8,636 adults with I/DD or their proxies were surveyed throughout California by 240 contracted interviewers. The goal of 400 surveys per regional center was successfully met for all 21 regional centers.

Human Services Research Institute (HSRI) will now aggregate the data to enable DDS to evaluate the quality and performance of California's developmental service system and among all of the 21 regional centers over time.

The next cycle SCDD is preparing to implement is the Child Family Survey (CFS). This will be the third cycle surveys will be mailed to families with children 18 and under living in the household. This year, over 72,000 families will be mailed a survey.

Surveys will be mailed in 13 Medi-cal threshold languages including Spanish, Vietnamese, and Chinese. The alternative of entering responses on-line in English will now be available to families as well.

With the goal of achieving a 20% return rate, SCDD will strive to gather over 14,400 surveys throughout California.

Families should expect to begin receiving surveys at the end of October or early November.

For more information on the Quality Assessment Project and National Core Indicators please go to:

www.scdd.ca.gov/qap

Scan QR
Code to go
directly to
QAP
Webpage



QA Coordinator Regional Center Assignments

Deborah Kindley
Support Staff: Theresa Ladao
Alta California Regional Center
Far Northern Regional Center
North Bay Regional Center
Redwood Coast Regional Center

Ron Usac - Angel Wiley
Support Staff: Valerie Buell
Golden Gate Regional Center
Regional Center of the East Bay
San Andreas Regional Center

George Lewis
Support Staff: Marigene Tacan-Regan
Central Valley Regional Center
Valley Mountain Regional Center
Kern Regional Center

Melody Goodman - Tom Hamlett - Julie Eby-McKenzie - Jenny Villanueva
Support Staff: Dinah Pio de Roda - Marina Bchtikian
East Los Angeles Regional Center
Frank D. Lanterman Regional Center
Harbor Regional Center
North Los Angeles Regional Center
San Gabriel Pomona Regional Center
South Central Los Angeles Regional Center
Westside Regional Center

Nancy Dow
Support Staff: Katie Bgatov
Regional Center of Orange County
San Diego Regional Center

Vacant
Inland Regional Center
Tri-Counties Regional



If you have questions about the QA project, email qaproject@scdd.ca.gov or visit www.scdd.ca.gov/qap

QA Project Page Dashboard

scdd.ca.gov/qap

Report time frame: Nov 2017 - Aug 2018

In-Person Cycle

Total Pageviews

2,381

Total Unique Pageviews

2,046

Average Time on Page (min/sec)

6:09

Direct Entry to webpage

1,626

How Often the Interviewer Photo Gallery was Visited



Interest in becoming a Contracted Interviewer

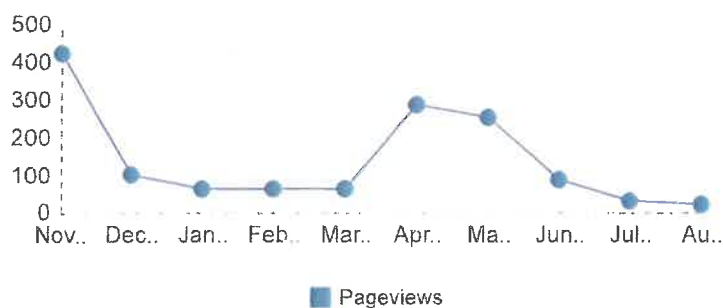
Applications Downloaded

1,157

Interviewers Contracted Statewide

240

Interviewer Portal Visits



Total Interviews Completed Statewide

8,636



Interviewer Language

Spanish Speaking

67

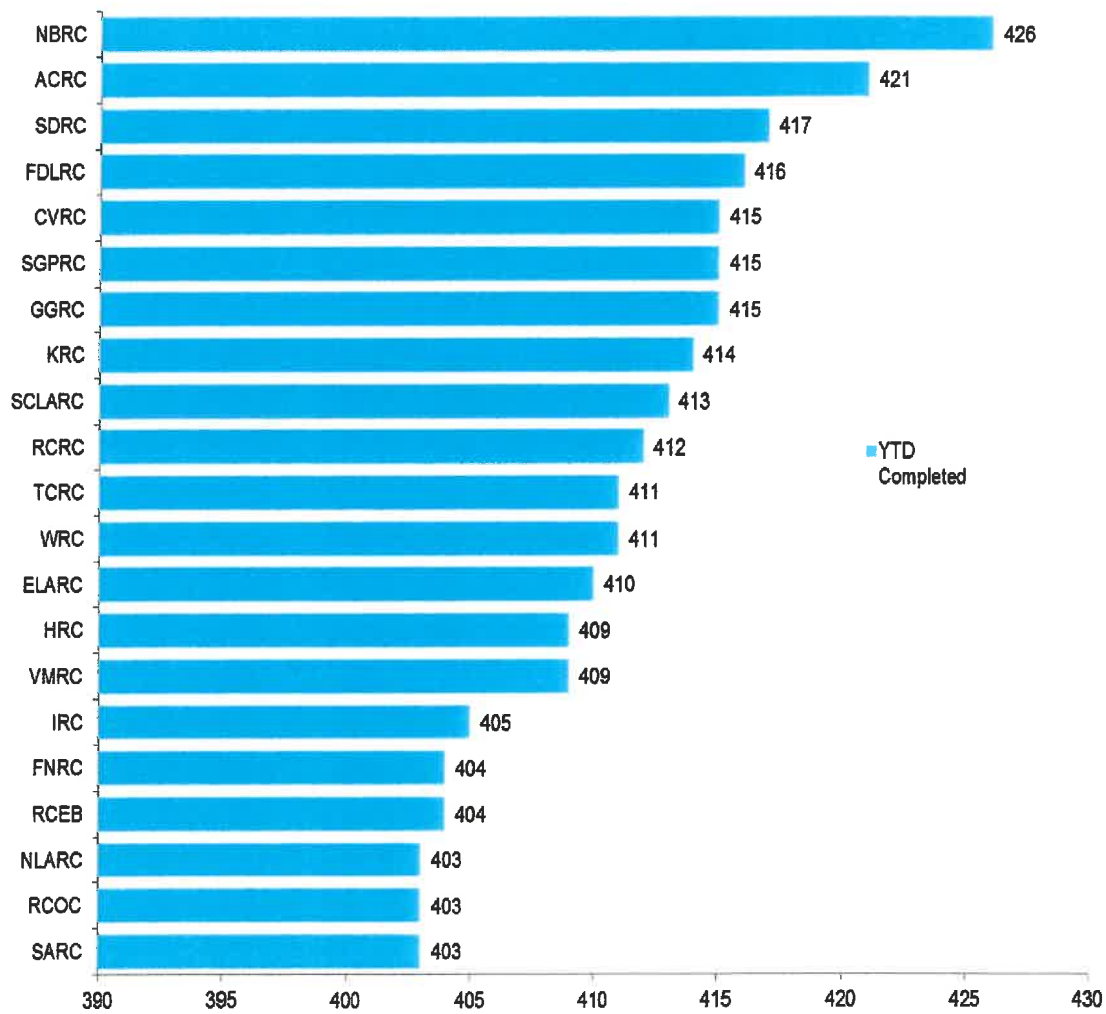
Number of Languages Spoken

13

scdd.ca.gov/qap

IN-PERSON SURVEY (IPS)

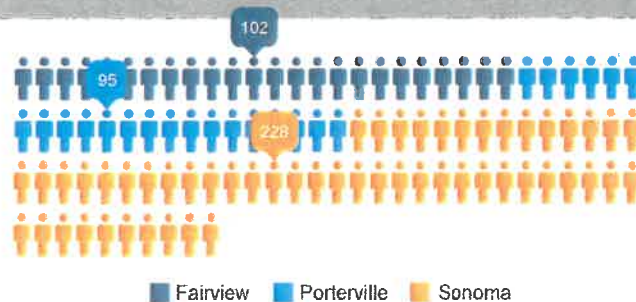
In-Person Survey (IPS) Year-To-Date Complete July 2018



To view reports of past cycles as well as
Regional Center specific reports, go to:

<https://www.dds.ca.gov/QA/>

MOVER LONGITUDINAL STUDY



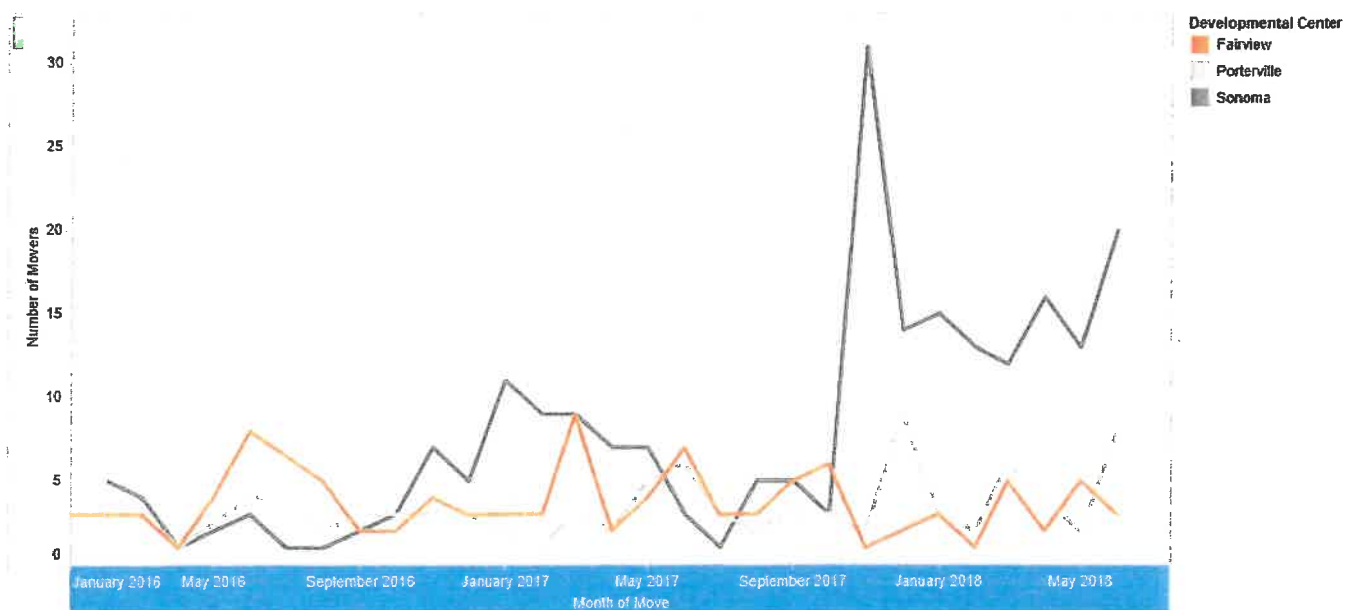
Movers Enrolled (Total = 425)

Note: Movers removed no longer included



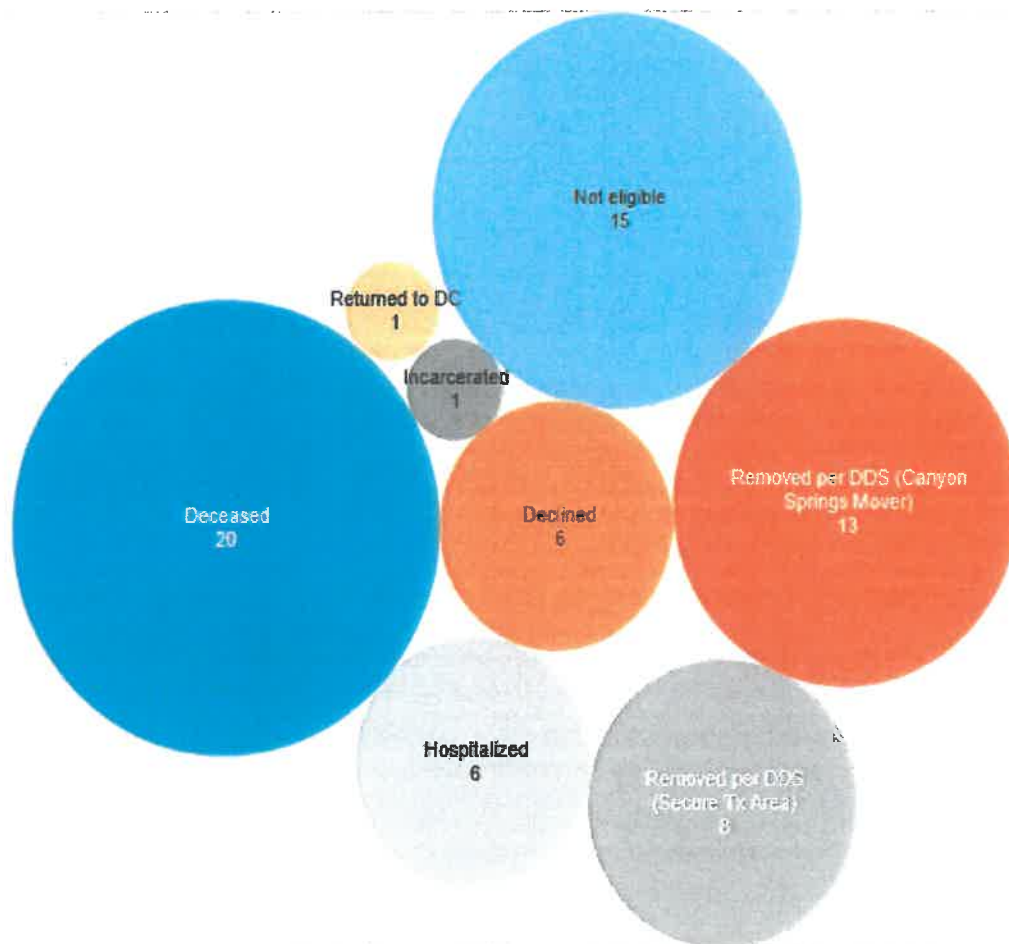
Surveys Completed Over Time

Month of Move



MOVER LONGITUDINAL STUDY

Removed from MLS

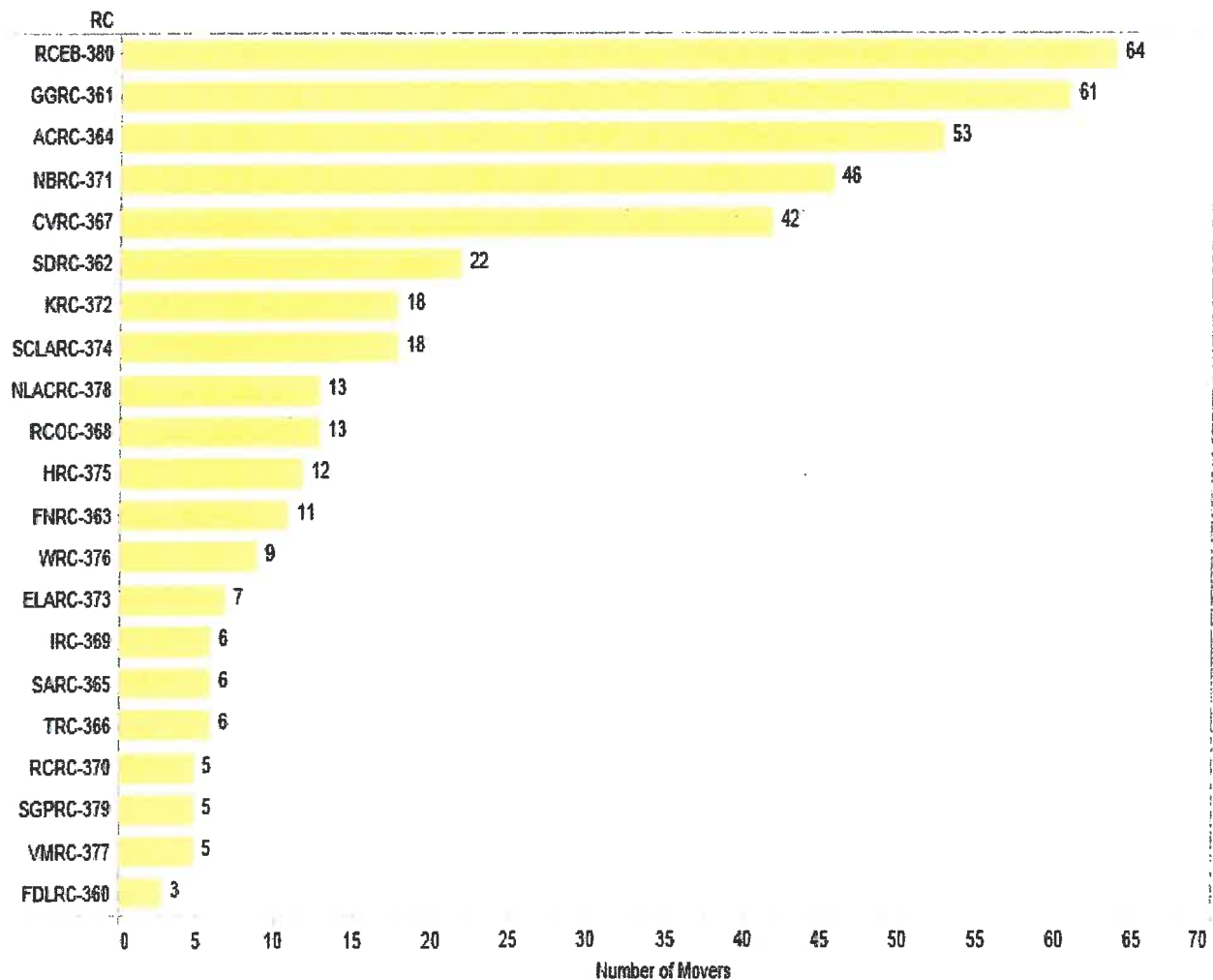


To view reports of past cycles as well as
Regional Center specific reports, go to:

<https://www.dds.ca.gov/QA/>

MOVER LONGITUDINAL STUDY

Movers Enrolled by Regional Center

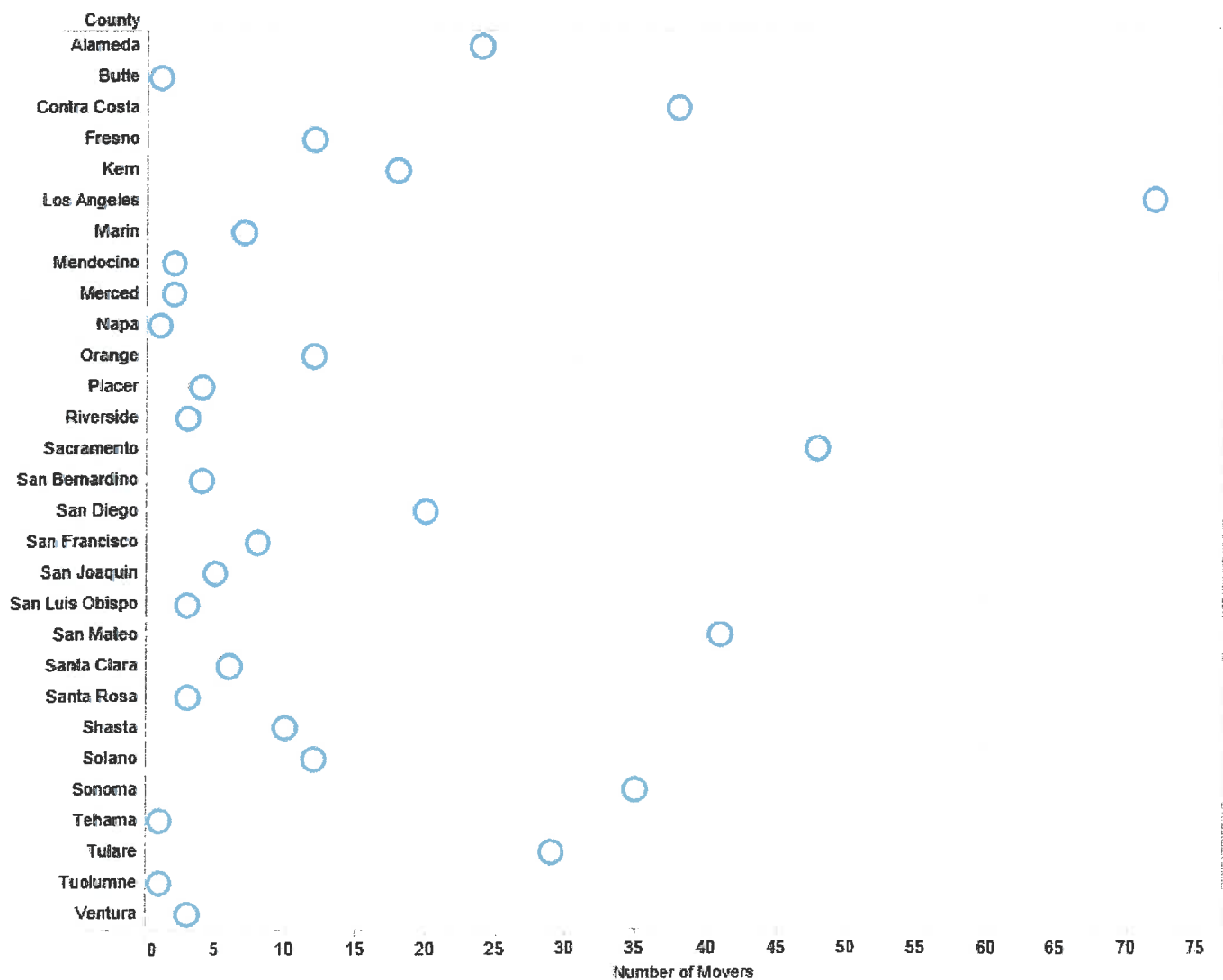


To view reports of past cycles as well as
Regional Center specific reports, go to:

<https://www.dds.ca.gov/QA/>

MOVER LONGITUDINAL STUDY

Where People Are Moving

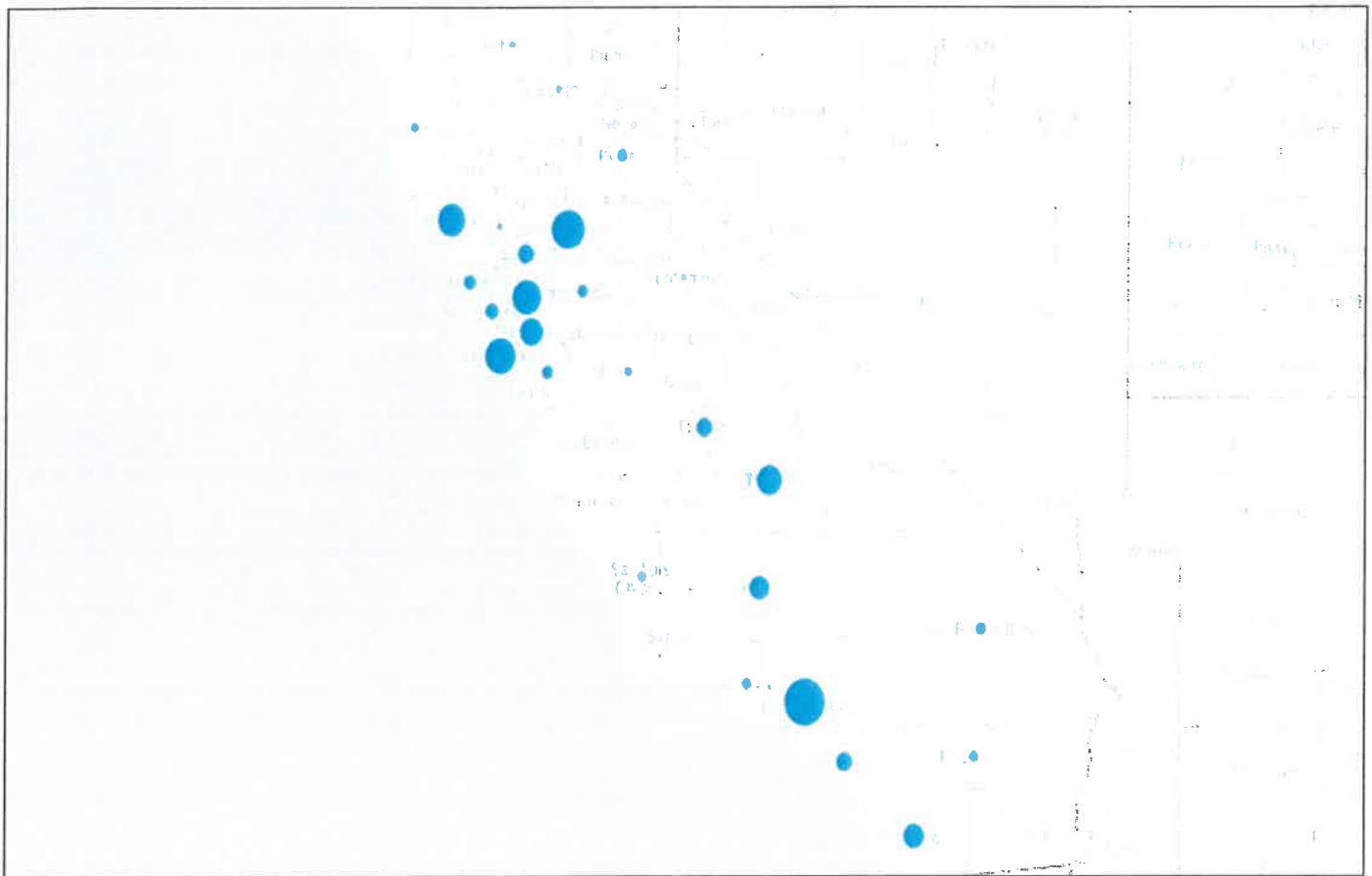


To view reports of past cycles as well as
Regional Center specific reports, go to:

<https://www.dds.ca.gov/QA/>

MOVER LONGITUDINAL STUDY

Map of Where People Are Moving



To view reports of past cycles as well as
Regional Center specific reports, go to:

<https://www.dds.ca.gov/QA/>

Y9 IN-PERSON SURVEY(CS4) FY 2017-2018

RC	Goal	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JULY	YTD Completed	% Toward Goal	RC
RCRC	400	3	29	70	45	93	44	89	39	0	412	103%	RCRC
NBRC	400	0	19	36	17	35	60	85	153	21	426	107%	NBRC
ACRC	400	23	42	88	33	20	48	94	62	11	421	105%	ACRC
FNRC	400	27	35	80	58	40	78	54	32	0	404	101%	FNRC
GGRC	400	3	32	10	30	45	68	75	82	70	415	104%	GGRC
RCEB	400	18	36	32	77	78	56	48	58	1	404	101%	RCEB
SARC	400	30	15	17	23	12	38	166	70	32	403	101%	SARC
VMRC	400	33	28	39	38	33	65	67	100	6	409	102%	VMRC
CVRC	400	36	65	36	46	56	50	45	79	2	415	104%	CVRC
ELARC	400	39	48	51	68	49	87	49	19	0	410	103%	ELARC
FDLRC	400	51	41	61	48	50	69	76	20	0	416	104%	FDLRC
HRC	400	40	56	86	45	49	45	73	15	0	409	102%	HRC
NLARC	400	17	36	37	23	32	39	95	124	0	403	101%	NLARC
SGPRC	400	41	57	38	47	64	80	53	24	11	415	104%	SGPRC
SCLARC	400	27	36	68	60	54	55	83	28	2	413	103%	SCLARC
TCRC	400	27	53	56	37	20	53	77	87	1	411	103%	TCRC
WRC	400	47	54	73	42	50	62	53	30	0	411	103%	WRC
IRC	400	12	69	73	62	55	82	49	3	0	405	101%	IRC
KRC	400	18	46	26	33	45	66	87	57	36	414	104%	KRC
RCOC	400	23	54	40	52	43	56	62	70	3	403	101%	RCOC
SDRC	400	33	35	37	57	46	65	75	69	0	417	104%	SDRC
	8400	548	886	1054	941	969	1266	1555	1221	196	8636	103%	

CHAIR AND VICE CHAIR ELECTIONS

COUNCIL AGENDA ITEM DETAIL SHEET

ISSUE: The Council is to elect a Chairperson and Vice Chairperson to serve through December 31, 2018

BACKGROUND/DISCUSSION: W&I Code Section 4535(b) requires the Council to elect its Chairperson and Vice Chairperson by a majority vote. Only Council Members appointed as self-advocate and family-advocate members may serve in the Chairperson and Vice Chairperson positions. (See W&I Sections 4535(b) and 4521(b)(1).)

The bylaws mandate that the Council hold an election for its Chairperson and Vice Chairperson positions following the outlined voting procedure. Councilmembers were presented a timeline of this process on May 31, 2018. (See attachment 1.)

VOTING PROCEDURE

MAY

- (1) Vacancies in Chair and Vice Chair Positions:** The Council Chair and Vice Chair positions became vacant due to the Governor's appointments of Councilmembers.
- (2) Council Amended Bylaws:** Councilmembers approved a bylaw amendment so that a Chairperson and Vice Chairperson may be elected in the instance of a vacancy of both positions. (Bylaws: Article VII, Section 5, [b][c]; Article VII, Section 4, [b])
- (3) Interim Chair and Vice Chair Elected:** Councilmembers appointed an interim Chairperson and interim Vice Chairperson to serve until the elections at the September 18, 2018 Council meeting. (Bylaws: Article VII, Section 5(b)[1])

JUNE

- (4) Executive Committee Developed a Slate of Candidates for the Nominating Committee:** The Executive Committee decided on a recommended slate of nominees for the Nominating Committee. (Bylaws: Article IX, Section 2(e)(1)[n].)

JULY

- (5) Council's Election of Members to the Nominating Committee:** At the July Council meeting, the Executive Committee presented the slate of nominees for the Nominating Committee to the Council. The Council then elected members to the Nominating Committee. (Bylaws Article IX, Section 2(e)(1)[n]; and Section 3(b).)

AUGUST

- (6) Nominating Committee's Nominations:** The Nominating Committee is responsible for nominating Council Members for the officer positions of Chair and Vice Chairperson. (Bylaws Article VII, Section 3.) Committee members reviewed all submissions received from Councilmembers interested in the Chairperson and Vice Chairperson positions. The Nominating Committee forwarded all names received as a slate of nominees for the Council's consideration.

The nominees for Chairperson are:

- Sandra Smith, family-advocate representative
- Matthew Lagrand, self-advocate representative

The nominee for Vice-Chairperson is:

- Charles Nutt, self-advocate representative

SEPTEMBER

- (7) Council's Election of Officers:** The Nominating Committee presents its nominations to the Council. As mentioned, nominations may be received from the floor before the election, but after the report of the Nominating Committee. (Article VII, Section 3.) Council Officers shall be elected by a simple majority vote. (Bylaws Article VII, Section 3.)
- (8) Length of New Terms:** The Council Members elected to the Chairperson and Vice Chairperson positions each begin their term of office immediately upon being elected, and the term ends December 31, 2018. (Bylaws Article VII, Section 4.)

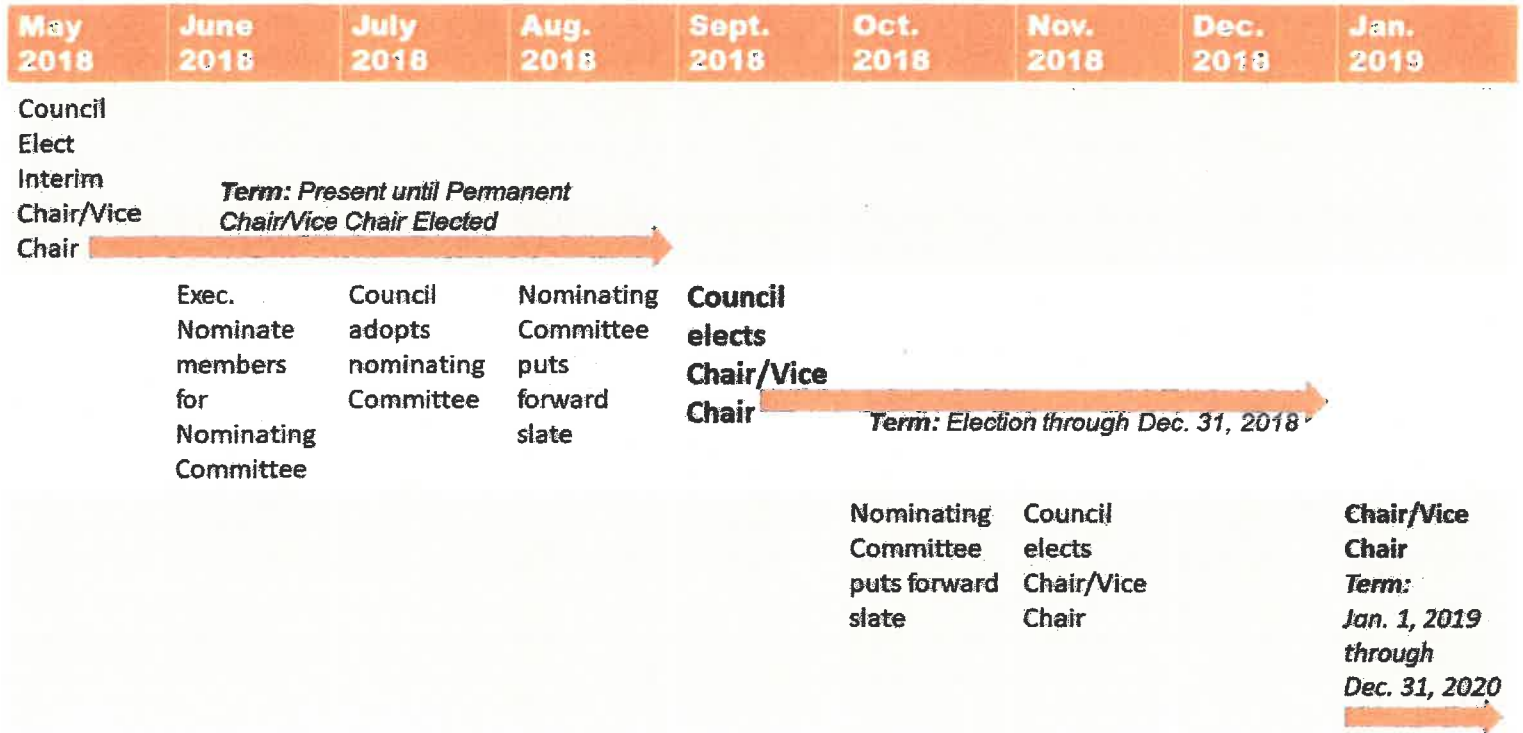
RECOMMENDATION(S): Elect a Council Chairperson and Vice Chairperson that will serve through December 31, 2018.

ATTACHMENTS(S): Attachment 1 – Timeline for 2018 Election Process
Attachment 2 – Bylaws cited

PREPARED BY: Aaron Carruthers, August 30, 2018

ATTACHMENT 1

TIMELINE FOR 2018 ELECTION PROCESS



ATTACHMENT 2 BYLAWS CITED

ARTICLE VII. OFFICERS

Section 3. Voting Procedure:

Council officers shall be elected by a simple majority vote.

Recommendations for officers shall be in the form of nominations from the Nominating Committee. Nominations may also be received from the floor prior to the election, but subsequent to the report of the Nominating Committee. If no nominee is elected by a majority vote, the Council will hold a run-off election between the nominees who received the two highest number of votes. The Council may waive this run-off requirement with a majority vote to waive.

Section 4. Term of Office:

(b) The term of office of each permanent Chairperson and permanent Vice-Chairperson who is elected under Article VII, Section 5, Subsection (b) due to vacancies shall run from the date the permanent Chairperson or permanent Vice-Chairperson is elected due to the vacancies until December 31, 2018. The next permanent Chairperson or Vice-Chairperson assumes office in January of the next calendar year under the voting procedure and timeline described in Article VII, Section 3 and Article IX, Section 3.

Section 5. Vacancies:

(b) If both the Chairperson and the Vice-Chairperson at the same time resign or are otherwise permanently unable to serve in their respective offices:

(1) The Council shall take a vote to appoint by a simple majority vote an interim Chairperson and an interim Vice-Chairperson from among the self and family advocate members pursuant to Welfare and Institutions Code Section 4535(b) at the next Council meeting.

[a] The interim Chairperson and interim Vice-Chairperson shall serve as the officers of the Council until the voting procedure established in Article VII, Section 3 can be carried out to elect a permanent Chairperson and permanent Vice-Chairperson.

- (2) The Council shall direct that the voting procedure established in Article VII, Section 3 and Article IX, Section 3 be carried out immediately and according to an appropriate timeline, which may be different from what is specified in those sections.
- (3) The Council shall resume the voting procedure and timeline outlined in Article VII, Section 3 and Article IX, Section 3 after the permanent Chairperson and permanent Vice-Chairperson are elected under this Subsection (b).
- (c) The voting procedure established in Article VII, Section 3 shall be used for the election process of a permanent Chairperson and/or permanent Vice-Chairperson.

ARTICLE IX. COMMITTEES

Section 3. Nominating Committee:

The Nominating Committee shall provide advice to the Council relative to the bi-annual election of Council officers. The Committee shall:

- (b) Be elected by the Council at the September Council meeting from a slate of nominations by the Executive Committee.

To Nominating Committee and the Council:

The reason I'd like to be reelected as chair for SCDD is to continue the implementation of California 5-year state plan with all of its goals and objectives, to become a sought after voice by the Ca legislative body on issues that are important for all Californians & especially issues that affect the I/DD population that we serve as a council. I Believe that the fact that I have developed a great working relationship with staff for SCDD is another reason why I am honored and want to continue to serve as chair.

My vision & expectations for the future of our Council is to work to help develop the leadership skills of all of us that serve on the council today both as staff & council members. We are all here because we are leaders in our respective careers , communities, and families. I want SCDD to have a known & positive presence throughout the state. To continue to be a model for other councils of how to reach the numbers that we do in the state of California. I was asked on more than one occasion while in DC, "how do we reach out to so many folks. "My answer was that we build relationships in all the communities throughout the state of California. That our staff "managers" mission is to help all those who have needs within the developmental disability population under the DD act, understanding that like any population of people we are not monolithic. We as a council are well aware that throughout the state the needs of our self-advocates, families, providers & all our different communities are based on where they are located throughout the state. I Believe that's how we are able to build capacity and implement system change: the outreach that we have as a unique council to have regional offices throughout the state for families, self-advocates, other stakeholders & concern community members to be able to reach out directly within their own community. This fact alone allows us to have a positive impact for our state. I think it's very important as the chair for California SCDD to make sure that other councils can reach out to us and that we reach out to them asking about things that work vs things that didn't work & lessons learned. My hope for the next few months till the next election is to continue to learn and to move forward while being the voice throughout the state for SCDD & the many we serve. With our ultimate objective to be to build capacity and effectively implement system change for the benefit of all.

Nominating committee Thank you for your time.

Sandra Smith
Interim Chair SCDD

9/6/18

Why I want to run for chairperson of SCDD?

I have a strong interest in leading the council because of my experience as well as the ability to conduct the. meetings from my years of serving on the Kern Regional Center Board of Directors and other committees where I've served. I recently was vice chair of DDS CAC.

My priorities are:

- Self and Family Advocacy
- Eliminating barriers such as making accommodations for people in wheelchairs to have better access in their homes and public settings for them to travel.
- Creating more affordable housing
- Fighting against abuse and discrimination

State Council Developmental Disability Vice Chair

Hello fellow council members. My name is Charles Nutt. I am your Interim Vice Chair and also a self-advocate. I am currently married to a beautiful woman that is a Speech Therapist in our community. Her preschool students call her Peach. Her son is a person with autism. We love to travel and see the sights of Northern California. Recently, we went to San Francisco to see the Cliff House. Along with family life, I also have a passion for Advocacy and would like to share with you some of my experiences at Butte College and at State Council.

During my time at Butte College:

- I was the Technology information specialist for Sigma Alpha Phi.
- I was the Treasurer for the inter club Council.
- I was the Satellite Campus Liaison for the Associated Students.

These were my duties that I served at State Council:

- I was the Chair of the Administration Committee.
- I was on the Membership Committee.
- I was the Representative from the North State to the Statewide Self-Advocate Network.

Now Serving at the State Council ON Developmental Disabilities

- I am a Member of the North-State Self-Determination Advisory Committee.
- I am the Liaison to the North State Regional Advisory Committee.
- I am the Chair of the Executive Committee.
- I am the State Council Developmental Disabilities Interim Vice Chair

My priorities as the vice chair is to work with the Council and Staff to make sure that we have a good working budget, To make sure that the Council and staff are addressing the State Plan through projects that are innovative and support: Self-Advocacy; Employment; Housing; Health and Safety; Inclusive Education and supporting access to community services

and supports within communities throughout California. As the vice chair, I will help the State Plan remain a positive and Productive plan that the AIDD will approve. To help evaluate our Executive Director. To do my best to always ask for help from Staff and fellow Council members. To follow and live by the mission and vision of the State Council on Developmental Disabilities.

As the Vice Chair of the State Council on Developmental Disabilities I am also known as the Parliamentarian. through my time here at the State Council I have taking the Roberts Rules of Order Twice.

I feel with the services that I served that I would be a valuable asset as the Vice Chair on the State Council on Developmental Disabilities. If you choose me as your State Council on Developmental Disabilities Vice Chair, I will do everything in my power to be positive, productive, and professional. I will listen to all Council Members and collaborate with the Staff to ensure best practices before, during, and after meetings. I will work hard with the Executive Committee to make the information, policy, and agenda items useful and meaningful to all.

Thank you for support and for your guidance and for considering me for the position of the Vice Chair of the State Council on Developmental Disabilities.

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**APPROVAL OF
ADDITIONAL
FUNDING RECEIVED
FOR FY 2017-18**



REVISED SFY 17/18 BUDGET SUMMARY

The action before the Council is the approval of \$764,250 in additional federal fiscal year (FFY) 2018 BSG dollars received in May 2018, retroactive to October 1, 2017. This action applies to the state fiscal year (SFY) 2017/18 BSG budget that the Council approved in May 2017.

As a reminder, in May 2018, the Council approved the SFY 2018/19 BSG budget that included this BSG baseline funding increase for FFY 2019.

Methodology

Personal Services

The Department of Finance requires all state departments to fully fund their authorized staff positions in the State Budget. Therefore, Personal Services line items reflect all BSG authorized positions filled for the entire year, resulting in no difference from the original BSG budget.

Operating Expense and Equipment (OE&E)

The revised OE&E line items are different from the original BSG budget based on the actual expenditures to date for SFY 17/18, of which several line items are showing a savings due in part to the implementation of the structural deficit recommendations previously approved by the Council.

Calculation of Total BSG Award

Because the Council approves the BSG budget on the SFY (July-June) and federal BSG funds are awarded on the FFY (October-September), the revised SFY 17/18 budget before the Council for approval reflects 3 months of FFY 2017 funding (July-September) and 9 months of the increased FFY 2018 funding (October-June) resulting in a total BSG award of \$7,244,250 for SFY 2017/18.

Difference Between Council Budget & BSG Award

This represents the combined budgeted amounts for Personal Services, OE&E and Community Grants subtracted by the Total BSG Award. The original SFY 17/18 budget showed a deficit of \$823,000. This deficit has been offset by the increase in BSG funding and a modest decrease in OE&E expenditures for a savings of \$44,250.

Prior Year Unexpended Funds

Prior year unexpended funds primarily result from Personal Services savings due to vacant positions and from OE&E and Community Grantee expenditures that are not paid by June 30.

Maintaining a Prudent Unexpended Funds Reserve

Federal funding for State Councils has been at risk and remains so. For example, for the FFY 2019 budget, the Trump Administration has proposed a 20% reduction while Congress is recommending level-funding. Given this uncertainty, it is fiscally prudent for the Council to reserve enough prior year unexpended funds to absorb a 20% reduction in federal funding (\$1,500,000).

Even if federal funding is not reduced, it is fiscally responsible and prudent for the Council to maintain a reserve to cover 3 months of operating expenses (\$1,500,000) in the event of an unplanned fiscal

emergency, or if Congress continues the ongoing practice of issuing short-term continuing resolutions prior to an omnibus spending bill, and to cover unpaid encumbrances.

Unexpended Funds Available for Council Investment

Assuming the Council agrees to maintain a \$1,500,000 unexpended funds reserve, unexpended funds exceeding this amount would be available for the Council to invest.



State Council on Developmental Disabilities

State Council Budgeted Base

Federal Fiscal Year 2018 (October 1, 2017-September 30, 2018)

State Fiscal Year 2017/18 (July 1, 2017-June 30, 2018)

Categories	BSG Budget Approved in May 2017 Federal Funds	Revised SFY 17/18 BSG Budget 3 mo. FFY 17 (July-Sept) 9 mo. FFY 18 (Oct-Jun) Federal Funds	DIFFERENCE
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1. Personal Services:

Net Salaries & Wages	\$ 3,497,568	\$ 3,497,568	\$ -
Temporary Help / Honorarium	\$ 66,500	\$ 66,500	\$ -
Staff Benefits	\$ 1,735,701	\$ 1,735,701	\$ -
Total Personnel Services	\$ 5,300,000	\$ 5,300,000	\$ -

2. Operating Expense and Equipment:

General Expense	\$ 62,000	\$ 50,000	Savings
Printing	\$ 61,000	\$ 45,000	Savings
Communications	\$ 76,000	\$ 40,000	Savings
Postage	\$ 33,000	\$ 20,000	Savings
Travel-in-State :	\$ 327,000	\$ 335,000	Increase
Out-of-State Travel	\$ 3,000	\$ 20,000	Increase
Training (Tuition and Registration)	\$ 5,000	\$ 10,000	Increase
Facilities Operations (Rent)	\$ 643,000	\$ 583,000	Savings
Utilities	\$ 6,000	\$ 6,000	
Interdepartmental Services:	\$ 411,000	\$ 411,000	
External Contract Services	\$ 67,000	\$ 75,000	Increase
Data Processing (Software, licenses, etc.)	\$ 19,000	\$ 15,000	Savings
Statewide Cost Allocation Plan (SWCAP)	\$ 25,000	\$ 25,000	
Other Items of Expense	\$ 5,000	\$ 5,000	
Total Operating Expense and Equipment	\$ 1,743,000	\$ 1,640,000	

3. Community Grants **\$ 260,000** **\$ 260,000**

4. Total Council Budget (1 + 2 + 3) **\$ 7,303,000** **\$ 7,200,000**

5. Total Basic State Grant Award	\$ 6,480,000	\$ 7,244,250	\$ 764,250
6. Difference Between Council Budget & Basic State Grant Award	\$ (823,000)	\$ 44,250	\$ 867,250

Prior Year Unexpended Funds as of May 2017	\$ 1,488,000
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SFY 17/18 EXPENDITURE REPORTS STATEMENT OF ACTIVITIES

This is a narrative description of the year-to-date expenditure reports, which are attached.

SFY 17/18 BSG Expenditure and Unexpended Funds

Total BSG award was \$7,244,250. With 0% of the SFY remaining, total expenditures reflect a remaining balance of \$1,282,834 (17.8%).

- Personal Services: The vacancy rate for the year averaged 18%, resulting in a salary savings of \$993,604 (18.7%).
- OE&E: Expenditures were \$120,431 (7.3%) less than budgeted with the largest savings occurring in the General Expense (43.3%), Printing (76.4%), In-State Travel (7.7%) and External contracts (34.3%) line items. The implementation of the Structural Deficit Recommendations such as the travel policy and printing cost reductions were contributing factors.
- Community Grants: Expenditures were \$168,799 (64.8%) less than budgeted. This represents the Cycle 40 grants that were awarded in SFY 17/18 and represents an unpaid encumbrance that should not be considered for investment.
- Unexpended Funds: The combined Personal Services, OE&E and Community Grants savings results in an unexpended funds total of \$1,282,834 through June 2018.

SFY 17/18 Quality Assurance (QA) Reimbursements from DDS

Total QA dollars available was \$3,246,000. With 0% of the SFY remaining, total reimbursements from DDS for QA Program expenses reflect a remaining balance of \$520,048 (16%).

- Personal Services: The vacancy rate for the year averaged 22%, resulting in a salary savings of \$312,765 (16.5%). These vacancies have not negatively impacted SCDD's ability to meet the QA contract deliverables.
- OE&E: Expenditures were \$207,283 (15.4%) less than budgeted with the largest savings occurring in the Postage (67.7%), In-State Travel (48.6%) and Other Items/Client Services (20.8%) line items. The implementation of bulk mail reduced postage costs and fewer temporary help interviewers needed to conduct the surveys were contributing factors.

SFY 17/18 Client's Rights Advocates/Volunteer Advocacy Services (CRA/VAS) Reimbursements from DDS

Total CRA/VAS dollars available was \$1,869,000. With 0% of the SFY remaining, total reimbursements from DDS for CRA/VAS Program expenses reflect a remaining balance of \$250,540 (13.4%).

- Personal Services: The vacancy rate for the year averaged 21%, resulting in a salary savings of \$134,304 (9.6%). The ongoing closure of most of the Developmental Centers is resulting in a diminished need for CRA/VAS services, which reduces the need to fill the vacancies. SCDD

is working with DDS to identify other services SCDD CRA/VAS staff can provide to former Developmental Center consumers in their community.

- OE&E: Expenditures were \$136,236 (24.6%) less than budgeted with the largest savings occurring in the General Expense (98.2%), Printing (76.4%), Communications (72.4%), In-State Travel (60.5%), and Data Processing (71.9%) line items. With most of the CRA/VAS staff located at Developmental Centers, they are utilizing DDS supplies and equipment, which is resulting in much of the savings. As the Developmental Centers close and staff are relocated to SCDD offices, these expenditures are expected to increase.



State Council on Developmental Disabilities

Council Report for SFY 17-18

FEDERAL GRANT (BSG)

Based on State Fiscal Year
July 1 through June 30

	Annual Grant Award	Monthly Expenditure	Year-To-Date Expenditure	Balance	BSG	
Personal Services & Benefits	\$ 5,300,000	\$ 390,927	\$ 4,306,396	\$ 993,604	# Positions	45
Operating Expenses	\$ 1,640,000	\$ 95,155	\$ 1,519,569	\$ 120,431	# Vacancies	7
Grants / Special Items	\$ 260,000	\$ 9,467	\$ 91,201	\$ 168,799		
Total	\$ 7,200,000	\$ 495,549	\$ 5,917,166	\$ 1,282,834	Vacancy %	16%

QUALITY ASSESSMENT (QA)

Based on State Fiscal Year
July 1 through June 30

	Annual Budget	Monthly Expenditure	Year-To-Date Expenditure	Balance	QA	
Personal Services & Benefits	\$ 1,899,000	\$ 143,039	\$ 1,586,235	\$ 312,765	# Positions	18
Operating Expenses	\$ 1,347,000	\$ 165,114	\$ 1,139,717	\$ 207,283	# Vacancies	4
Total	\$ 3,246,000	\$ 308,153	\$ 2,725,952	\$ 520,048	Vacancy %	22%

CRA/VAS

Based on State Fiscal Year
July 1 through June 30

	Annual Budget	Monthly Expenditure	Year-To-Date Expenditure	Balance	CRA/VAS	
Personal Services & Benefits	\$ 1,397,000	\$ 118,405	\$ 1,262,696	\$ 134,304	# Positions	14
Operating Expenses	\$ 472,000	\$ 22,060	\$ 355,764	\$ 116,236	# Vacancies	3
Total	\$ 1,869,000	\$ 140,465	\$ 1,618,460	\$ 250,540	Vacancy %	21%

Updated 9/4/18

Total		
# Positions	76.5	
# Vacancies	14	
Vacancy %	18%	



**State Council on Developmental Disabilities
Council Report for SFY 17-18**

**July 1 - June 30
June-18**

FEDERAL GRANT (BSG)	Budgeted Base	Current Month Expenditure	YTD Expenditure	Remaining Balance	Remaining Percentage
PERSONAL SERVICES (PS & PB)					
Salaries & Wages w/ Benefits	5,300,000	390,927	4,306,396	993,604	18.7%
OPERATING EXPENSE (OE&E)					
General Expense (Meeting/Conf)	50,000	1,623	28,362	21,638	43.3%
Printing	45,000	1,424	10,639	34,361	76.4%
Communications	40,000	9,862	45,573	(5,573)	-13.9%
Postage	20,000	2,283	20,051	(51)	-0.3%
Travel-in-State :	335,000	14,899	309,317	25,683	7.7%
Out-of-State Travel	20,000	-	12,243	7,757	38.8%
Training (Tuition and Registration)	10,000	211	9,171	829	8.3%
Facilities Operations (Rent)	583,000	39,200	596,888	(13,888)	-2.4%
Facilities Plng/Maint. & Utilities	6,000	138	5,729	271	4.5%
Interdepartmental Services	411,000	23,210	403,312	7,688	1.9%
External Contract Services	75,000	1,774	49,278	25,722	34.3%
Data Processing (Software, Supplies & Misc.)	15,000	531	3,895	11,105	74.0%
SWCAP	25,000	-	25,000	-	0.0%
Other Items/ Client Services	5,000	-	111	4,889	97.8%
Subtotal OE&E	1,640,000	95,155	1,519,569	120,431	7.3%
SPECIAL ITEM (PROGRAM 20)	260,000	9,467	91,201	168,799	64.9%
TOTAL	7,200,000	495,549	5,917,166	1,282,834	17.8%

July 1 - June 30

June-18

Quality Assessment (QA)	Budgeted Base	Current Month Expenditure	YTD Expenditure	Remaining Balance	Remaining Percentage
PERSONAL SERVICES (PS & PB)					
Salaries & Wages w/ Benefits	1,899,000	143,039	1,586,235	312,765	16.5%
OPERATING EXPENSE (OE&E)					
General Expense (Meeting/Conf)	20,000	116	27,247	(7,247)	-36.2%
Printing	25,000	1,292	16,808	8,192	32.8%
Communications	10,000	3,709	17,444	(7,444)	-74.4%
Postage	45,000	8,981	14,554	30,446	67.7%
Travel-in-State :	80,000	4,750	41,096	38,904	48.6%
Training (Tuition and Registration)	3,000	-	2,000	1,000	33.3%
Facilities Operations (Rent)	245,000	29,948	276,271	(31,271)	-12.8%
Facilities Plng/Maint. & Utilities	2,000	59	1,336	664	33.2%
Interdepartmental Services	156,000	2,182	146,275	9,725	6.2%
External Contract Services	1,000	-	630	370	37.0%
Data Processing (Software, Supplies & Misc.)	15,000	22	5,756	9,244	61.6%
Other Items/ Client Services	745,000	114,055	590,300	154,700	20.8%
Subtotal OE&E	1,347,000	165,114	1,139,717	207,283	15.4%
TOTAL	3,246,000	308,153	2,725,952	520,048	16.0%

July 1 - June 30

June-18

Clients' Rights Advocates/Volunteer Advocacy Services (CRA/VAS)	Budgeted Base	Current Month Expenditure	YTD Expenditure	Remaining Balance	Remaining Percentage
PERSONAL SERVICES (PS & PB)					
Salaries & Wages w/ Benefits	1,397,000	118,405	1,262,696	134,304	9.6%
OPERATING EXPENSE (OE&E)					
General Expense (Meeting/Conf)	75,000	201	1,350	73,650	98.2%
Printing	9,000	-	1,330	7,670	85.2%
Communications	25,000	1,275	6,897	18,103	72.4%
Postage	14,000	-	722	13,278	94.8%
Travel-in-State :	64,000	1,682	25,260	38,740	60.5%
Training (Tuition and Registration)	15,000	-	(1,786)	16,786	111.9%
Facilities Operations (Rent)	24,000	2,866	37,016	(13,016)	-54.2%
Interdepartmental Services	134,000	-	133,119	881	0.7%
External Contract Services	3,000	2,134	(7,401)	10,401	346.7%
Data Processing (Software, Supplies & Misc.)	18,000	67	5,052	12,948	71.9%
Other Items/ Client Services	91,000	13,835	154,205	(63,205)	-69.5%
Subtotal OE&E	472,000	22,060	355,764	116,236	24.6%
TOTAL	1,869,000	140,465	1,618,460	250,540	13.4%

BUDGET LINE ITEM DESCRIPTIONS

The following pages describe the SCDD's operating budget expenditure categories and line items with a description for each line item and examples of the expenditures within each line item.

The SCDD's operating budget contains three categories, Personal Services, Operating Expenses and Community Grants.

Personal Services

The Personal Services category contains a single line item that includes the salaries, wages and benefits of the staff and the Honoraria payments to the members.

Salaries & Wages, Including Benefits

Specific examples include:

- Civil Service Salaries
- Social Security and Medicare taxes
- Health, Dental and Vision Insurance contributions
- PERS Retirement contributions
- State Disability Insurance tax
- Unemployment insurance tax
- Life Insurance
- Temporary help wages (Retired Annuitants, Graduate Student Interns)
- Council Member Honorarium

Operating Expenses

The Operating Expenses category consists of several line items that cover all the statewide operational costs of doing business.

General Expense

This line item includes a wide variety of expenses such as:

- Office supplies [paper, pens, staples, keyboards, etc.]
- Office equipment purchase and service contracts
- Association dues, membership fees and subscriptions to publications.
- Meeting rooms, conference facilities and exhibit fees
- Office relocation-[movers]

Printing

This line item includes the production of all printed materials such as:

- Council and committee agenda packets
- Pamphlets, leaflets, brochures, etc.
- State Plan and reports
- Printed manuals, forms, stationery and business cards
- Office copier supplies [toner, ink]

Communications

This line item includes all telecommunication related expenses such as:

- Telephones and Mobile devices (iPhone, iPad, wireless Internet access devices)
- Data lines for Internet access in Headquarters and regional offices
- Toll free 800 number
- Conference call services

Postage

This line item includes all postage related expenses such as:

- Postage meter rental, repairs, postage refills and stamps
- Overnight mail [FedEx, UPS]

Travel-in-State

This line item includes all staff and member travel expenses within California such as:

- Airfare
- Taxi, bus, shuttle, rental car, Uber, Lyft fare
- Personal car mileage, parking expenses and bridge tolls for staff
- Hotel rooms
- Meal allowances and incidentals [per diem]
- Travel agency fees

Out-of-State Travel

Same as in-state travel but for travel outside California approved by the Governor. This applies only to the federal Basic Support Grant as the CRA/VAS and QA programs do not require out-of-state travel.

Training

This line item includes required and desired trainings for staff and members and the costs of staff providing SCDD-related training in the community. Examples include:

- Ethics, Sexual Harassment, Basic Supervision, Leadership and other required trainings
- Tuition and training fees
- Training materials [books and supplies]

Facilities Operations

This line item includes the monthly lease/rent costs for Headquarters and the 12 regional offices.

Utilities

This line item includes the monthly water, electricity, gas and trash expenses in offices where they are not included in the lease/rent agreement.

Interdepartmental Services

This line item includes the cost of contracts with other state agencies for required services such as:

- Department of Social Services [accounting and IT support]
- Department of Human Resources (CalHR) [HR advice and consultation]
- Department of Justice [expert legal advice and litigation]
- Department of General Services [facilities support, purchase order and contract review]
- Department of Technology [website maintenance and support]
- State Controller [expedited processing of payments]

External Contract Services

This line item includes the costs of contracts with non-governmental entities and local vendors for required services such as:

- Janitorial services for field offices where it is not included in the lease/rent agreement
- Worksite evaluations
- Captioning and interpreter services
- Consultants, presenters

Data Processing

This line item includes costs related to information technology such as:

- Computer hardware [desktops, notebooks, iPads, monitors, printers]
- Software licenses [Windows operating system, Microsoft Office, Adobe, Survey Monkey, Constant Contact]

SWCAP

The Statewide Cost Allocation Plan (SWCAP) represents the SCDD's share of support for statewide general administrative costs (i.e., indirect costs incurred by central service agencies) from federal funding sources. By statute, SCDD's share is fixed at \$25,000. This charge applies only to the federal Basic Support Grant as the CRA/VAS and QA programs are funded by the Department of Developmental Services, which is a non-federal funding source.

Other Items of Expense

This line item captures miscellaneous charges that don't fall under the other line items.

Community Grants

The community development (Cycle) grants are competitively awarded annually as directed by the Council.

**CYCLE 40 DELIVERABLE:
STRATEGIC HOUSING
FRAMEWORK AND
HOUSING PANEL**

COUNCIL AGENDA ITEM DETAIL SHEET

ISSUE: Cycle 40 Deliverable: Strategic Housing Framework

BACKGROUND: The California State Council on Developmental Disabilities (SCDD) administers grants to community-based organizations to fund new and innovative programs and projects. All projects are intended to achieve the California State Strategic Plan objectives and improve and enhance services for Californians with developmental disabilities and their families.

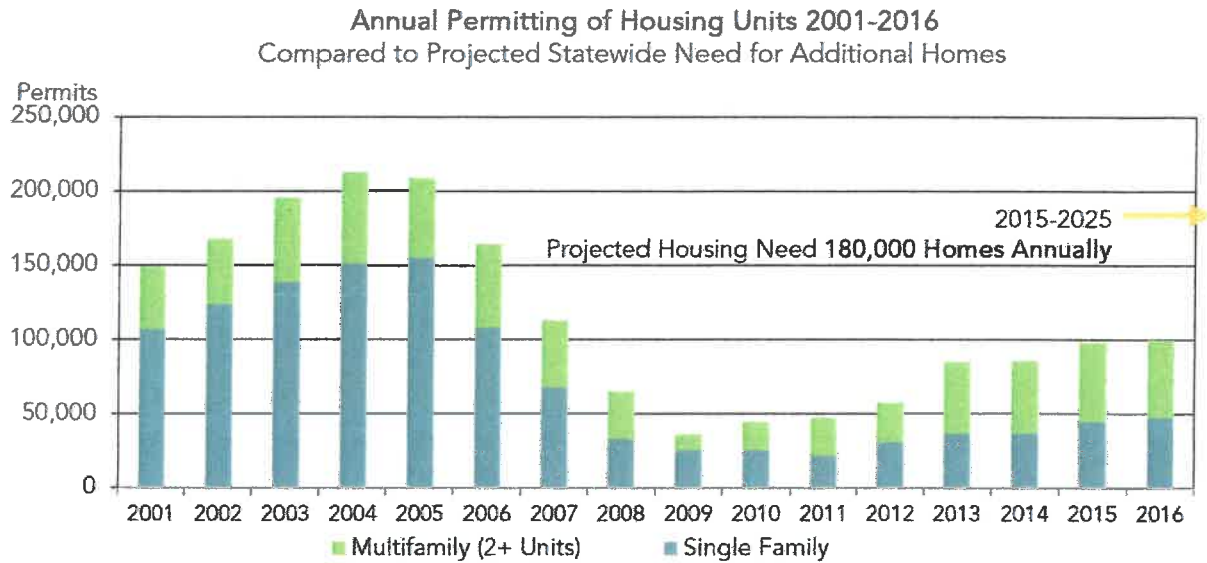
In 2017, SCDD awarded a Cycle 40 Grant to the Lanterman Housing Alliance (LHA), which was founded in 2014. LHA is a state-wide collaborative of eleven non-profit organizations, three for-profit partners, and two affiliates. The SCDD Council entered contract with LHA in October 2017 with the expectation LHA would produce a Strategic Framework in September 2018. This final presentation will include the seven deliverables within the framework that will address affordable housing and related service needs of people with I/DD in the State of California.

1. Include data on existing and projected need and current rate of housing development within the state.
2. Provide best practices and lessons learned from successful DD initiatives across the United States.
3. Identify currently available funding sources for capital, financing, rent subsidies and supportive services.
4. Identify new funding models and innovative development or ownership strategies, as well as innovative intervention strategies in use with other vulnerable communities.
5. Identify innovative intervention strategies utilized with other vulnerable communities.
6. Improve strategic alignment of California's developmental services and affordable housing systems.
7. Identify opportunities for continued engagement at local/state/federal levels with policy-making around affordable supportive housing.

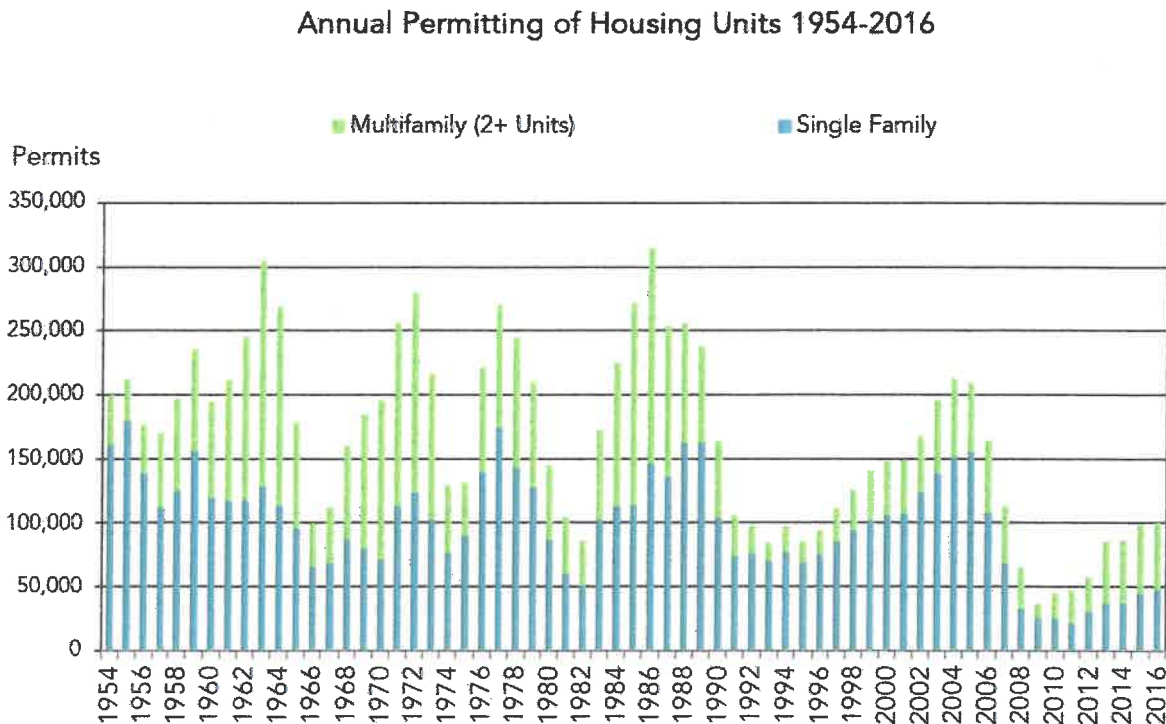
ANALYSIS/DISCUSSION:

As outlined in the California Department of Housing and Community Development's report, "California's Housing Future: Challenges and Opportunities", California is projected to have higher housing needs than supply and affordability will create. It is projected that 1.8 Million new

housing units are needed by 2025 to meet the projected growth in population and households. This breaks down to approximately 180,000 new homes annually. The graphic below shows the annual growth in projected need for housing units compared to actual production of housing units.



California has averaged less than 80,000 homes annually in production. As outlined in the graph below, this has not always been the case. The annual production of housing units has dropped significantly over the years.



The Lanterman Housing Alliance's Strategic Framework is meant to address the housing shortage in California amongst individuals with Intellectual/Developmental Disabilities.

TARGETED COUNCIL STRATEGIC PLAN GOAL/OBJECTIVE:

Goal 3 (Housing): Californians with I/DD and their families reflecting the diversity of the state will have increased access to affordable, accessible, safe, and fully integrated housing that provides choice and flexibility regarding where and with whom they live.

Objective 3.1: The Council will work with housing entities to increase the development and/or provision of community housing for people with I/DD.

Objective 3.2: The Council will identify and decrease barriers to housing for people with I/DD.

PRIOR COUNCIL ACTIVITY: SCDD Council entered a contract with Lanterman Housing Alliance in October 2017.

STAFF RECOMMENDATION: Approve the final Strategic Framework and deliverables presented by the Lanterman Housing Alliance.

ATTACHMENTS(S): None

PREPARED BY: Aaron Carruthers, August 31, 2018

COMMITTEE REPORTS



DRAFT

**Legislative and Public Policy Committee
Meeting Minutes
August 13, 2018**

Attending Members

Janelle Lewis (Chair)
Evelyn Abouhassan
Julie Austin (FA)
Matthew Lagrand (SA)
Connie Lapin (FA)
Andrea Vergne (FA)
Wesley Witherspoon (SA)

Members Absent

Diane Ambrose (FA)
Alfredo Rubalcava (FA)

Others Attending

Christofer Arroyo
Aaron Carruthers
Leah Hollis
Michael McNulty
Karen Mulvaney
Cindy Smith

1. CALL TO ORDER

Committee Chairperson Janelle Lewis called the meeting to order at 9:49 AM.

2. ESTABLISH QUORUM

A quorum was established at 9:49 AM.

3. WELCOME AND INTRODUCTIONS

Committee Chairperson Lewis and Deputy Director Cindy Smith welcomed everyone and provided a summary of the meeting. Once their opening remarks were complete, members and others attending introduced themselves.

4. PUBLIC COMMENT

None.

5. APPROVAL OF JUNE 2018 MINUTES

It was moved/seconded (Witherspoon [SA]/Austin [FA]) and carried to adopt the June 11, 2018 meeting minutes as presented. (For: Lewis, Abouhassan, Lagrand, Vergne. Abstain: Lapin.)

6. FEDERAL LEGISLATIVE AND REGULATORY UPDATES

Deputy Director Cindy Smith provided a brief update on federal legislation and regulatory issues. She relayed to the committee that Washington D.C. is currently embroiled in Supreme Court nomination process. The Senate has returned from recess and will be focused on the high court nomination.

7. UPDATE ON SELECT COMMITTEE

Committee Chairperson Lewis and Deputy Director Smith provided an update of the Assembly Select Committee on Intellectual and Developmental Disabilities. Update included a summary of Interim Council Chairperson Sandra Smith's (FA) presentation on the demographics of Californians with Intellectual and Developmental Disabilities (I/DD) as well as the Select Committee Chair Assemblymember Frazier's commitment to the I/DD community in the next legislative session. Executive Director Aaron Carruthers also provided a summary based on his insights on the Select Committee. Interim Council Chairperson Sandra Smith's (FA) presentation to the Select Committee was handed out upon the request of multiple committee members.

8. 2019-2020 STRATEGIC PLANNING

Committee Chairperson Lewis introduced the 2019-2020 Strategic Planning session. She reminded everyone in the room, as well as listening via teleconference, that input is always welcome from all parties in the Legislative and Public Policy Committee. She then introduced Deputy Director of Regional Operations, Vicki Smith, whom would be leading the strategic planning session.

Vicki Smith led the committee members in a series of exercises to determine the top three State Plan Goal Area's that the committee would like to focus on during the upcoming legislative cycle for two years. The three areas that were determined the most important to the committee members were Goals 1 [Self-Advocacy], 3 [Housing], and 6 [Formal and Informal Community Supports]. After the priorities were identified, Members worked to list potential activities and

strategies that would help to meet each of the goals. The LPPC will revisit the plan at its October meeting.

It was moved/seconded (Lapin [FA]/ Witherspoon [SA]) to send Self-Advocacy, Housing, and Formal and Informal Community Supports to the Council for adoption as the 2019-2020 legislative priorities. (For: Lewis, Abouhassan, Austin, Lagrand, Lapin, Vergne, and Witherspoon.)

9. STATE LEGISLATIVE UPDATE

Deputy Director Cindy Smith provided the Committee an update on the Council's sponsored legislation AB 2171 and SB 1274. She then provided a brief overview on AB 2244 as well as AB 2657 in response to questions from a Committee Member. She referred the members to reference the legislative chart for further updates.

10. UPDATES AND STANDING AGENDA ITEMS

Committee Chairperson Lewis provided the committee with updates regarding Self-Determination Waiver as well as CalABLE. Connie Lapin [FA] followed with an update regarding the DDS Safety Net. No updates were available regarding funding from the closure of the Developmental Centers.

11. MEMBER UPDATES

Members went around and provided the committee with short updates. Topics varied from hate crimes, civil rights, rate studies, abuse in the community, fires, and relationships pertaining to people with intellectual and developmental disabilities.

12. 2018 FUTURE MEETING DATES AND POTENTIAL AGENDA ITEMS

The next meeting is scheduled for October 22, 2018. Chairperson Janelle Lewis and Deputy Director Cindy Smith requested that all members attend in person. She asked that any member unable to attend in person in Sacramento should notify her or committee staff by October 5th if they need a teleconference location or have agenda items to suggest for next meeting.

13. ADJOURNMENT

Meeting was adjourned at 3:52 PM.



State Council on Developmental Disabilities

• website • www.sccd.ca.gov • email • council@sccd.ca.gov

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STATE OF CALIFORNIA

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Membership Committee Report to the Council

DATE OF REPORT: September 18, 2018

Sec. 1 EXISTING VACANCIES

Seat	Date Seat Became Vacant	Months Vacant Asterisk (*) indicates vacancy of more than 4 months
At Large 7	May 2018	4

Sec. 2 EXPIRED APPOINTMENTS

Seat	Date Appointment Expired Number of Months Expired
Non-Governmental Agency	8

Sec. 3 UPCOMING EXPIRED APPOINTMENTS

Seat	Date Appointment Will Expire Asterisk (*) indicates eligible for reappointment
North Coast Region	January 2019
North State Region	January 2019
Sacramento Region	January 2019
Orange County (1 st Term)	January 2019*

"The Council advocates, promotes & implements policies and practices that achieve self-determination, independence, productivity & inclusion in all aspects of community life for Californians with developmental disabilities and their families."

Sec. 4 RECOMMENDATIONS SOLICITED

Has a solicitation for multiple recommendations for Council appointment been distributed?

☒ Yes

☐ No

Agencies Solicited (partial)	Date
SCDD Website	Continuous

Sec. 5 COUNCIL TERMS

Council Roster Listing Each Members Term Attached?

☒ Yes

☐ No

Sec. 6 NOMINEES

Number of candidates forwarded to the Governor's Office for consideration:

The Membership Committee met in August and identified 21 potential candidates to interview.



DRAFT
Employment First Committee
Meeting Minutes
August 23, 2018

Members Present:

Wesley Witherspoon (SA)
Barbara Boyd (CDE)
Cindy Chiu (DOR)
Michael Clay (DDS)
Sarah Issacs (DRC)
Olivia Raynor (UCEDD/UCLA)
Barbara Wheeler (UCEDD/USC)

Members Absent:

Steve Ruder (UCEDD/MIND)

Others Attending:

Aaron Carruthers
Michael McNulty
Sheraden Nicholau
Mary Ellen Stives
Cindy Smith
Vicki Smith

1. Call to Order

Committee Chair Witherspoon (SA) called the meeting to order at 10:06 AM.

2. Establish Quorum

Quorum was established at 10:07 AM.

3. Welcome and Introductions

Committee Chair Witherspoon welcomed the committee and public to the meeting. Chair Witherspoon then provided a quick update on the outcome of the LPPC's Strategic Planning session and continued that the committee can add employment policy goals to the Council Legislative Priorities. He then asked for everyone present to introduce themselves.

4. Public Comment

None.

5. Approval of June 2018 Minutes

It was moved/seconded (Raynor/Clay) and carried to adopt the June 5, 2018 meeting minutes as presented. (For: Clay, Boyd, Raynor, Witherspoon. Abstain: Issacs, Wheeler.)

6. Federal Legislative and Regulatory Update

Deputy Director Cindy Smith provided a brief update on federal legislation and regulatory issues. She relayed to the committee that Washington D.C. is currently embroiled in Supreme Court nomination process. She stated that the Committee should be focused on Agency level rulemaking until the Supreme Court nomination, and potentially confirmation, process is complete.

7. Update and Discussion on Data Sharing Legislation Implementation

Michael Clay provided general update on EDD and data sharing process. There were no substantial updates since the prior EFC meeting.

8. State Legislative Updates for 2018

Deputy Director Cindy Smith provided brief updates on AB 2171 and SB 1274. A discussion followed on the potential impact of this legislation.

9. Update on CIE Blueprint Implementation

Committee members Barbara Boyd and Michael Clay jointly provided updates regarding the implementation of the CIE Blueprint. They reported that they have completed their goal of creating 13 Local Partnership Agreements (LPA) and 5 or 6 of the agreements are available on the California Health and Human Services' website. The remaining LPAs are being withheld from publication until all applicable parties have reviewed the agreement and signed off.

The committee members engaged in a discussion regarding implementation and distribution of CIE information on the local level. Committee member Olivia Raynor told the group that she had now encountered multiple instances of presenting CIE to consumers and family members and afterward being met with concern and anger because they do not have any information on how to access information or services on a local level. Committee members

suggested perhaps SCDD Regional Offices may be able to assist in providing the community with the program information.

10. Goals and Priorities Tracking Chart for Employment First Policy Implementation

Deputy Director Cindy Smith introduced the tracking chart for Employment First Policy Implementation. After some initial discussion, she requested that committee members complete the chart and submit it the following week so that it could be discussed fully at the next EFC meeting.

11. Identifying EFC's Strategic Priorities Related to SCDD's State Plan Goal on Employment

Deputy Director Vicki Smith introduced and led a conversation that identified the following EFC Strategic Priorities.

- CIE Vendor Capacity and Business Models.
- Bring Individual and Family Advocates to the table for discussion on how to carry out CIE.
- LPA statutory mandate to disseminate information.

It was moved/seconded (Raynor/Issacs) and carried to send the priorities mentioned above to the Council for adoption as the 2019-2020 employment priorities. (For: Witherspoon, Boyd, Chiu, Clay, Issacs, Raynor, and Wheeler.)

12. Adjournment

Meeting was adjourned at 1:52 PM